



# CITY OF NORTON

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Mayor Mike Zita

## BOARD OF CONTROL MEETING MINUTES Monday, November 11, 2019

**TIME:** 6:30 pm in Council Chambers

**PRESENT:** Mayor Mike Zita  
Scott Pelot, Vice President of Council  
Robert Fowler, Administrative Officer  
Ron Messner, Finance Director

**ALSO**

**PRESENT:** Shannon Szittai, Administrative Assistant  
Charlotte Whipkey, At- Large Council

**ABSENT:**

Joe Kernan, President of Council

Mayor Zita called the Board of Control meeting to order at 6:34 p.m.

### CONSIDERATION OF MINUTES:

Monday- June 10, 2019

Mayor Zita presented the Monday, June 10, 2019 Board of Control meeting minutes as written for approval. Mr. Kernan moved to accept the minutes as submitted; seconded by Mr. Fowler.

**Roll Call:** Yes: Messrs. Kernan, Fowler, Messner, Mayor Zita  
No: None

*Motion passed unanimously.*

Monday- September 03, 2019

Mayor Zita presented the Monday, September 03, 2019 Board of Control meeting minutes as written for approval. Mr. Messner moved to accept the minutes as submitted; seconded by Mr. Kernan.

**Roll Call:** Yes: Messrs. Messner, Kernan, Fowler, Mayor Zita

No: None

*Motion passed unanimously.*

Monday- October 28, 2019

Mayor Zita presented the Monday, October 28, 2019 Board of Control meeting minutes as written for approval. Mr. Messner moved to accept the minutes as submitted; seconded by Mr. Fowler.

**Roll Call:** Yes: Messrs. Messner, Fowler

No: None

Abstain: Mayor Zita, Kernan

*Motion passed 2-0-2.*

**NEW BUSINESS:**

1. Authorization to enter into a contract with A. M. Ripplinger Contracting for the construction of 2 signs, in the amount not to exceed \$9,750.00.

Mr. Kernan asked if these were like the others and Mr. Fowler agreed, but he wanted to get it ready to go for next year. They need to get some permits signed from Metro Parks and the Church. We won't do these until next year, but it will allow us to start right at the first of the year. Mr. Messner motioned to approve and Mr. Kernan seconded.

**ROLL CALL YEA VOTES:** Messrs. Messner, Kernan, Mayor Zita, Fowler

**NAY VOTES:** None

*Motion passed unanimously.*

2. Authorization to enter into a contract with Roetzel Consulting Solutions for zone code update, in the amount not to exceed \$9,500.00.

Mr. Fowler stated in talking to Mr. Markey on some of his concerns and was sorry he couldn't be here tonight. Mr. Fowler stated he had gotten a zoning code from Green and it was a lot simpler than ours so we are looking at it and the enforcement we can use. Mr. Messner stated he had budgeted \$30,000.00 under law and then moved it to building and zoning. Mr. Fowler stated we are going piecemeal this together; we are not going to hurry and just take our time. Mr. Kernan added we had been looking at this for a long time. Mr. Kernan motioned to approve and Mr. Messner seconded.

**ROLL CALL YEA VOTES:** Messrs. Kernan, Messner, Fowler, Mayor Zita

**NAY VOTES:** None

*Motion passed unanimously.*

3. Authorization to enter into a contract with Garden State Fireworks, in the amount not to exceed \$9,500.00.

Mr. Fowler stated this was for the July festival. We are trying to get it locked in. Mr. Kernan stated this is like last year and we did it for the first time and Mr. Fowler concurred. Mr. Fowler stated he intended to go to NOPEC as they have a grant for the community and wanted them to sponsor the fireworks. Mr. Kernan asked if we would pay it and then get reimbursed. Mr. Fowler stated yes, we would put it in a line item to be marked for that activity. Ms. Whipkey asked if this was Mr. Meden and Mr. Kernan responded it was; he does a good job. Mr. Fowler stated there was a slight mix up this year; we paid \$5,000, but received \$8,500 worth so that's why we are locking it in. Mayor Zita explained it all worked out as we did a little less for the Cider Fest to even it out. Mr. Kernan motioned to approve and Mr. Fowler seconded.

**ROLL CALL YEA VOTES:** Messrs. Kernan, Fowler, Messner, Mayor Zita  
**NAY VOTES:** None

*Motion passed unanimously.*

4. Authorization to enter into a contract with Midwest Engraving for 2 "entrance" foam signs, in the amount not to exceed \$5,700.00.

Mr. Fowler explained that Midwest makes the foam signs that go between the blocks. We have to order them now so they will be ready by the end of the year. Mr. Kernan confirmed they were the "Welcome to Norton" signs as you come into town. Mr. Kernan motioned to approve and Mr. Fowler seconded.

**ROLL CALL YEA VOTES:** Messrs. Kernan, Fowler, Messner, Mayor Zita  
**NAY VOTES:** None

*Motion passed unanimously.*

5. Authorization to enter into a contract with Engineering Associates for the 2020 waterline from Carl St. and Reimer Rd, in the amount not to exceed \$26,000.00.

Mr. Fowler stated this will complete the loop around the corner. It is just design and no construction and at the end we may be able to receive some grant funding. The lady at the corner of Cleveland Mass and Reimer really wants water. We are far from construction and the plan is to start the design in January, done by June and then we apply for OPWC funds which won't be available until the following July in 2021. Mayor Zita clarified the idea is to have the designs for when we apply. Mr. Fowler added it also gets us water near the park. Mayor Zita motioned to approve and Mr. Kernan seconded.

**ROLL CALL YEA VOTES:** Messrs. Mayor Zita, Kernan, Fowler, Messner  
**NAY VOTES:** None

*Motion passed unanimously.*

6. Authorization to enter into a contract with Engineering Associates for the 2020 waterline design for Johnson Rd., in the amount not to exceed \$62,000.00.

Mr. Fowler stated this was another OPWC application to go down Johnson Road to the old Fire Station. The water there is terrible. Mr. Kernan asked what we currently used the building for and Mr. Fowler replied for parks, but he had other intended uses for it. Mr. Fowler stated there would be no construction this year, but this is to design and apply for the OPWC funds in July 2020. Mayor Zita motioned to approve and Mr. Messner seconded.

**ROLL CALL YEA VOTES:** Messrs. Mayor Zita, Messner, Kernan, Fowler  
**NAY VOTES:** None

*Motion passed unanimously.*

7. Authorization to enter into a contract with Henderson Products for a Snow Plow and Spreader, in the amount not to exceed \$13,200.00.

Mr. Messner stated this was for the M2 truck to be paid in 2020 while number 8 will be paid this year. This one is part of next year's budget. Mr. Messner motioned to approve and Mayor Zita seconded.

**ROLL CALL YEA VOTES:** Messrs. Messner, Mayor Zita, Fowler, Kernan  
**NAY VOTES:** None

*Motion passed unanimously.*

8. Authorization to enter into a contract with Henderson Products for a Snow Plow, in the amount not to exceed \$10,093.00.

Mr. Messner stated this was for this year and was to be paid out of Mr. Hess's maintenance and equipment line. It is basically to give him a secondary plow. Mr. Fowler motioned to approve and Mr. Kernan seconded.

**ROLL CALL YEA VOTES:** Messrs. Fowler, Kernan, Mayor Zita, Messner  
**NAY VOTES:** None

*Motion passed unanimously.*

9. Authorization to enter into a contract with Cenweld to purchase the dump body and all appurtenances components needed, in the amount not to exceed \$46,935.00.

Mr. Fowler stated this was where we originally had the A.R.M. and Mr. Hess found this one to be cheaper with the Henderson plow. Combined, we saved money by splitting them up this way. It was originally \$77,000 and we pulled it off so now the total will be \$59,000.00. This is also a 2020 expense. Mr. Kernan motioned to approve and Mr. Messner seconded.

**ROLL CALL YEA VOTES:** Messrs. Kernan, Messner, Mayor Zita, Fowler  
**NAY VOTES:** None

*Motion passed unanimously.*

10. Authorization to enter into a contract with Diesel Laptops for Truck and OHW laptop kit, in the amount not to exceed \$8,495.00.

Mr. Messner stated that this was an expense for this year and would come out of maintenance and equipment also. Mr. Fowler motioned to approve and Mr. Messner seconded.

**ROLL CALL YEA VOTES:** Messrs. Fowler, Messner, Mayor Zita, Kernan  
**NAY VOTES:** None

*Motion passed unanimously.*

Mr. Fowler noted we needed to add number eleven as it wasn't on the agenda. Mayor Zita motioned to add #11 to tonight's agenda and Mr. Kernan seconded.

**ROLL CALL YEA VOTES:** Messrs. Mayor Zita, Kernan, Fowler, Messner  
**NAY VOTES:** None

*Motion passed unanimously.*


11. Authorization to enter into a contract with William Cramer, PHD, Fire & EMS Consultant, for the Fire District analysis in the amount not to exceed \$10,000.00 plus expenses.

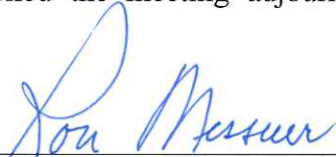
Mr. Fowler stated this was for the fire study and we are only responsible for \$5,000.00, but he thought we would pay it as that would be easiest and then get reimbursed from Barberton. Dr. William Cramer, the consultant, will be here next week and he figures one trip would do it. Mr. Messner stated he thought they wanted 75% up front and that way it will be done. Mr. Kernan asked if this was the study we had discussed earlier in the year and Mr. Fowler concurred adding we had just finally found a consultant. Mr. Fowler motioned to approve and Mayor Zita seconded.

**ROLL CALL YEA VOTES:** Messrs. Fowler, Mayor Zita, Messner, Kernan  
**NAY VOTES:** None

*Motion passed unanimously.*

There being no further business, Mayor Zita motioned the meeting adjourned and Mr. Kernan seconded at 6:50 pm.

  
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Mike Zita  
Mayor

  
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Ron Messner  
Finance Director

Date approved: 1-21-20