

## **BOARD OF CONTROL MEETING MINUTES**

### **February 6, 2003**

TIME: 4:30 p.m. in the Safety & Administration Building, Council Chambers

PRESENT: Amy L. Addis, Mayor  
Claude Collins, Administrative Officer  
Ronald Brooks, Interim Director of Finance  
John Conklin, President of Council  
Dennis McGlone, Vice President of Council

ALSO

PRESENT: Linda Lombardi, Interim Engineer

The Board of Control convened for a meeting at 4:33 p.m. on February 6, 2003 in the Safety & Administration Building, Council Chambers. Mayor Amy L. Addis called the meeting to order.

#### **CONSIDERATION OF MINUTES:**

Mayor Addis presented the meeting minutes of December 5, 2002 as written. Mr. Conklin motioned to accept the minutes as presented, Mr. Collins seconded.

ROLL CALL                      YEA VOTES:                      Mr. Conklin, Mr. Collins, Mayor Addis

    NAY VOTES:                      None

Mr. Brooks and Mr. McGlone did not attend this Board of Control, therefore, they abstained their vote.

The motion to accept the Meeting Minutes of December 5, 2002 passed with a vote of 3-0.

#### **NEW BUSINESS:**

**Item #1 on Agenda:** Consideration of charges to be incurred by James G. Zupka, CPA, Inc. to complete the city of Norton's general purpose financial statements, year ending 2002 and for preparing the city's first Comprehensive Annual Financial Report (CAFR) year ending 2002. Cost not to exceed \$13,340.00.

Mr. Brooks indicated that this firm was chosen by the State Auditors office to complete this required audit, which should be completed by March 31<sup>st</sup>. Results of this audit will provide the City with a CAFR, which will identify an inventory of the City's infrastructure.



