

BOARD OF CONTROL MEETING MINUTES

APRIL 24, 2003

TIME: 4:30 PM in the Safety/Administration Building, Council Chambers

PRESENT: Amy L. Addis, Mayor
Claude Collins, Administrative Officer
John Conklin, President
Ron Brooks – excused
Dennis McGlone - excused

The Board of Control convened for a meeting at 4:39 PM on April 24, 2003 in Council Chambers. The meeting was called to order by Mayor Amy L. Addis.

CONSIDERATION OF MINUTES:

Mayor Addis presented the meeting minutes of March 13, 2003 as written. Mr. Collins moved to accept the minutes as presented, which Mr. Conklin seconded.

ROLL CALL	YEA VOTES:	Mr. Collins, Mayor Addis
	ABSTAIN:	Mr. Conklin

The motion to accept the minutes of the meeting of March 13, 2003 passed with a vote of 2-0-1.

NEW BUSINESS:

Item #1 on Agenda: To discuss the contract for engineering services with URS for Phase I of the Gardner Blvd. Waterline Project in the amount of \$11,100.00. The total estimated project cost will be just under \$198,000.00.

Municipal Engineer Linda Lombardi explained the project. Funding was obtained in 2001 and we need to start on the project so that we do not lose our funding. Phase I will consist of Tallwood Dr. and has been approved for \$99,230.00. The amount of \$11,100.00 is for engineering costs to prepare documents for bid and to bring the drawings up to date. This needs to be done by July. Building of Phase I should be completed by Fall 2003.

Mr. Conklin motioned to accept the contract to begin engineering services with URS. Mr. Collins seconded the motion. Mayor Addis commented that she had received an e-mail from Dennis McGlone and that he supports the engineering of the Gardner Blvd. Project.

ROLL CALL	YEA VOTES:	Mr. Conklin, Mr. Collins, Mayor Addis
	NAY VOTES:	None

The motion to enter into this contract for the sum of \$11,100.00 was passed by a vote of 3-0.

Item #2 on the Agenda: Consideration of contract for the third year of the five-year maintenance contract for the Toshiba Copier. The cost is \$7,000.00 per year with Irvin Leasing Co.

Mr. Collins explained that this is the copier that serves City Hall. It works very well and we would like to continue leasing it.

Mr. Collins motioned to accept the third year contract for the copier at a cost of \$7,000.00. Mr. Conklin seconded the motion.

ROLL CALL	YEA VOTES:	Mr. Collins, Mr. Conklin, Mayor Addis
	NAY VOTES:	None

The motion to enter into the third year's contract for the Toshiba Copier was passed by a vote of 3-0.

Item #3 on the Agenda: Consideration of lease/purchase of a 12,000 lb. Lift and an 8-½ ton hydraulic jack to be used for city vehicle maintenance. The cost for the Municipality Lease Program is \$9,699.00.

Mike Schultz, the city's mechanic, explained the need for the lift and the jack. These items will enable Mike to work on all the city's vehicles. The equipment will be installed in the new Service Dept. garage.

Mr. Collins motioned to accept the lease/purchase program for \$9,699.00. Mr. Conklin seconded the motion.

ROLL CALL	YEA VOTES:	Mr. Collins, Mr. Conklin, Mayor Addis
	NAY VOTES:	None

The motion to purchase the lease/purchase program to buy the lift and hydraulic jack was passed by a vote of 3-0.

GENERAL DISCUSSION:

None

OLD BUSINESS:

None

NEW BUSINESS:

None

There being no further business, the meeting was adjourned at 4: 53 PM.

Amy L. Addis, Mayor

Ronald Brooks, Interim Director of Finance

cc: Board Members
Council Members
Clerk of Council