

BOARD OF CONTROL MEETING MINUTES May 1, 2006

TIME: 6:30 p.m. in the Safety/Administration Building, Council Chambers

PRESENT: Joseph Kernan, Mayor
Claude Collins, Administrative Officer
John Moss, Director of Finance
Michael Zita, President of Council
James Price, Vice President of Council

The Board of Control convened for a meeting at 6:31 p.m. on May 1, 2006 in the Safety/Administration Building, Council Chambers. Mayor Kernan called the meeting to order.

CONSIDERATION OF MINUTES:

Mayor Kernan presented the Board of Control meeting minutes of **Monday, April 17, 2006**, as written. Mr. Collins motioned to accept the minutes as presented, Mr. Moss seconded.

ROLL CALL YEA VOTES: Mr. Collins, Mr. Moss, Mr. Zita, Mr. Price, Mayor Kernan
NAY VOTES: None

Motion passed with a vote of 5-0.

NEW BUSINESS:

Discussion on Agenda Item #1: *Consideration of John Moss' request to enter into a 60-month contract with Ervin Leasing Co. to lease the Toshiba E-Studio 600 Copier for use in the Administrative office at a cost not to exceed \$22,260, or \$371 a month for 5 years (\$4,452 per year). (funding: General Government-Rents and Leases, 001-0599-54415)*

Mr. Moss stated the 5-year lease agreement on the previous copier has expired. The old copier is being replaced by a new machine with updated technological features. The fees in this lease agreement are less than what we paid in the previous contract. Mr. Price raised some concerns about the cost, asking if we went to bid. Mr. Collins stated competitive pricing was researched from three companies. Mr. Price wanted to know what perks were received for the cost. Mr. Collins stated that besides gaining up-to-date "bells and whistles", as part of the agreement we receive maintenance, a specified copy amount, and toner replacements. Mr. Moss added that the cost factors in personal property tax and financing.

Mr. Price motioned to approve the 60-month copier contract with Ervin Leasing, which was seconded by Mr. Collins

ROLL CALL YEA VOTES: Mr. Price, Mr. Collins, Mr. Moss, Mr. Zita, Mayor Kernan
NAY VOTES: None

Motion passed with a vote of 5-0.

Discussion on Agenda Item #4: *Continued discussion by Mr. Moss of when a contract expense is subject to the Board of Control.*

Mr. Moss reviewed his summary points from the April 17th meeting. He then suggested Board members make notes on the discussion held so far and to continue this review at a future meeting.

This is a discussion only item that does not require a vote.

OLD BUSINESS: None

NEW BUSINESS: None

There being no further business, the meeting was adjourned at 6:46 p.m.

Joseph M. Kernan, Mayor

John Moss, Finance Director

/amc

cc: Board Members
 Council Members
 Clerk of Council
 file