

Mayor David L. Koontz

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council
From: Paula Fisher, Boards & Commissions Secretary
Date: 02/10/10
Re: Approved/Signed Parks & Cemetery Board Minutes January 12, 2011

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, January 12, 2011

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

**PARKS & CEMETERY BOARD
CITY OF NORTON**

Wednesday, January 12, 2010

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Neva Gibson called the meeting to order at 5:15 p.m.

ATTENDANCE:

PRESENT: Neva Gibson, Pam Dixon, Scott Testa, John Conklin and Lisa Merrick

ABSENT:

ALSO PRESENT:

I. OLD BUSINESS:

II. NEW BUSINESS:

Chairperson Gibson stated that they were going to be electing new officers and asked if there were any nominations for Chairperson. Chairperson Gibson nominated Scott Testa for Chairperson. No other nominations were made and Chairperson Gibson asked for a roll call. The Board approved the nomination for Scott Testa to be the Chairperson. Chairperson Gibson then called for nominations for Vice-Chairperson and Mr. Testa nominated Pam Dixon for Vice-Chairperson. The Board approved the nomination for Pam Dixon to be Vice-Chairperson. Chairperson Gibson adjourned the meeting at 5:25 pm.

Chairperson Testa called the meeting to order at 5:30pm, and asked Ms. Gibson to speak about the Tree City information that she had completed. Ms. Gibson stated that she had met with John Moss concerning the application of Tree City and stated that they made the application with all the information. Ms. Gibson and John Moss also created a proclamation to have a week set aside for an Arbor Day celebration for cleaning and planting a tree. Chairperson Testa stated that where he works they have a tree program that they go out once a year and trim back all the trees by the roadside and he is not sure how precise it has to be but if the service department could keep a record of the work then that would help when it comes time to file the application. Ms. Gibson stated that she would like to create a spreadsheet or a calendar for Mr. Weinsheimer to use on a daily basis to help keep track of the work that is being done. Ms. Merrick asked about who are the people that would be working with the Tree City and Ms. Gibson stated that it would most likely be the Board that would make up the Tree City group. There was more discussion about the Tree City application.

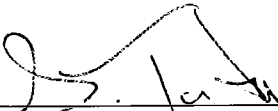
Chairperson Testa asked Ms. Merrick about the meeting with Alan Siewert from the Forestry group. Ms. Merrick stated that Ted Weinsheimer met with her and Alan Siewert on December 1, 2010 at the Norton Center Cemetery. Mr. Siewert wrote a letter to inform the city about the trees in the cemetery and he stated that the trees are white oaks and they are in good condition but just needs upkeep. Chairperson Testa asked about the information in the letter about the one tree that is in the cemetery that is bad, and wondered if it would fall, whose responsibility it would be if anything happened. Ms. Merrick stated that she had given a copy of the letter to the Administration and she has not heard anything from them. She would like to be able to talk to Mr. Weinsheimer concerning the letter and the tree. Chairperson Testa asked if Ms. Merrick had anything else and Ms. Merrick stated that Summit Memorial is having a marker made for Leroy Bett's grave who was buried in the 1970's. She stated that this will deplete the donations she received for Western Star Cemetery. She stated that she received an update on the burials from Mrs. Lukats and that the cemetery had 1 burial in December and we had 2 more in January.

CONSIDERATION OF MINUTES:

The Board reviewed the minutes of Wednesday, November 10, 2010. Chairperson Testa called for a motion to approve the minutes. **Ms. Dixon moved to approve the minutes as submitted. Mr. Testa seconded the motion. ROLL CALL: Ms. Dixon- Yes, - Mr. Testa - Yes, Ms. Gibson - Yes, Ms. Merrick - Yes. The motion passed 4-0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairperson Testa stated the next meeting would be Wednesday, February 9, 2011. With no further business coming before the Board, Chairperson Testa adjourned the meeting at 6:30p.m.



Parks and Cemetery Board Chairperson/or Vice-Chair



Parks & Cemetery Board Vice-Chair/or Member

2-9-11
Date: