



Mayor David L. Koontz

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council
From: Paula Fisher, Boards & Commissions Secretary
Date: 3/17/10
Re: Approved/Signed Parks & Cemetery Board Minutes February 9, 2011

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, February 9, 2011

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

PARKS & CEMETERY BOARD CITY OF NORTON

Wednesday, February 9, 2011

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Scott Testa called the meeting to order at 5:15 p.m.

ATTENDANCE:

PRESENT: Neva Gibson, Pam Dixon, Scott Testa, Lisa Merrick

ABSENT: John Conklin

ALSO PRESENT: Ted Weinsheimer

I. OLD BUSINESS:

Chairperson Testa asked Ms. Gibson to talk about the Tree City application and she stated that she has not heard anything about the application at this time. Ms. Gibson stated that she did receive some information about another academy that is coming up and she also received papers about an Urban Forestry Conference and would like to share the information with the board. Ms. Fisher stated she would scan the information and email the information to the board members. Chairperson Testa stated that Ted Weinsheimer is in the audience and stated that in the past couple of meetings, the board has talked about the best way to track what your department is doing for man hour wise and material wise and everything else for the Tree City application. Mr. Weinsheimer stated that they have already started keeping track. He stated that they are using notepads and keeping tracked of what they are doing and Ernie Reynolds in the Service Department will be keeping all the information together. Ms. Gibson stated she just wanted to make sure that the records are kept so when the next application is ready to be done, they will have the most up to date information. Chairperson Testa stated they wanted to try to make it the easiest way for them to handle the information that is needed on the application.

Chairperson Testa stated that we have a change on the calendar for the meetings and Ms. Fisher stated that the meetings for the Parks & Cemetery Board will be on the third Wednesday of each month. The board is also going to be every other month unless there is an emergency. The board agreed to the changes.

II. NEW BUSINESS:

Chairperson Testa asked if there was any new business and Ms. Merrick wanted to let Mr. Weinsheimer know that she would be having a marker from Summit Memorials that would be delivered to the Administration for a grave at Western Star Cemetery. Chairperson Testa stated that he wanted to ask about the tree in the Norton Center Cemetery that was bad and Ms. Merrick stated that she had made a copy of the letter and gave it to Mr. Weinsheimer. Mr. Weinsheimer stated that he had talked to Mr. Ryland and it is now in the Administrations hands for a decision concerning the tree. Ms. Merrick stated that she was going to start on her project with Summit Memorials at the Norton Center Cemetery.

Mr. Testa stated that he wanted to thank Ms. Gibson for her service on the board and that it was a pleasure working with her. Ms. Gibson stated that they may want to contact the Mayor about the Tree City Board. Ms. Gibson stated that she had a great time on the board and she appreciated all the board members service that they have given.

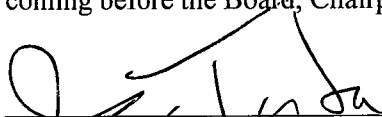
Ms. Dixon asked Mr. Weinsheimer about the football field next to the Administration Building and if it was for sure that it would be closed and Mr. Weinsheimer stated yes it would be. He stated that they may want to check the area where they cleared out part of Frashure Park to see if they could use that area. Ms. Dixon stated she would inform the soccer group.

CONSIDERATION OF MINUTES:

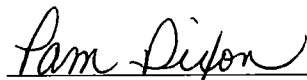
The Board reviewed the minutes of Wednesday, January 12, 2011. Chairperson Testa called for a motion to approve the minutes. **Ms. Dixon moved to approve the minutes as submitted. Ms. Gibson seconded the motion. ROLL CALL: Ms. Dixon- Yes, - Ms. Gibson - Yes, Mr. Testa - Yes, Ms. Merrick - Yes. The motion passed 4-0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairperson Testa stated the next meeting would be Wednesday, March 16, 2011. With no further business coming before the Board, Chairperson Testa adjourned the meeting at 6:00p.m.



Parks and Cemetery Board Chairperson/or Vice-Chair



Parks & Cemetery Board Vice-Chair/or Member

3-16-11
Date: