



Park & Cemetery Board Memorandum

Mayor David L. Koontz

To: Karla R. Richards, Clerk of Council
From: Pam Campbell, Boards & Commissions Secretary *PC*
Date: 8-15-08
Re: Approved/Signed Parks & Cemetery Board Minutes:
Monday, June 30, 2008

Attached you will find copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Monday, June 30, 2008.

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Director of Planning & Community Development
Superintendent of Building & Zoning
Building & Zoning Inspector
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

cc: Parks Crew Leader
Tom Jones (Council)
PRB File/Posting

PARK & CEMETERY BOARD
CITY OF NORTON
Monday, June 30, 2008

I. ATTENDANCE:

PRESENT: Neva Gibson, Frank Laury, John Conklin, Lisa Merrick, Scott Testa

ALSO PRESENT: Jeff Pritchard, Director of Planning and Community Development

The meeting was called to order by Chairperson Neva Gibson 6:00 p.m. on Monday, May 19, 2008.

II. OLD BUSINESS:

Chairperson Gibson asked if there was any old business; there was none.

III. NEW BUSINESS:

Chairperson Gibson asked if there was any new business.

Mr. Frank Laury stated there have been many compliments on the new Columbia Woods Park playground. He said there are new picnic tables under the pavilion and the fenced area is also well liked by parents. He said the parents like to idea the children must go past the parents to get out of the playground. Mr. Conklin stated a second pavilion might be needed at the park. Chairperson Gibson stated the Kiwanis might want to help with the pavilion. Mr. Laury stated a second pavilion could be placed at a different location to help with bookings. He said if there were two parties going on, they might not want to be too close together. Mr. Conklin said the wood playground on the other side could be removed and a second pavilion placed at that site.

Mr. Laury stated the basketball courts were moving forward. He said the Cornerstone School is the only location for basketball courts now. There was general discussion on the possible location of future basketball courts. Mr. Laury said if the City would invest in breakaway rims, the rims would last forever.

Chairperson Gibson asked for an update on the Memorial Park bench for past Police Chief Diefendorff. Ms. Pam Campbell, Boards and Commissions Secretary stated the bench was being etched and finishing touches added. She said it would be ready for delivery in late July.

Ms. Campbell stated the Board would need the Board to consider changing their meeting location to Council Chambers. She said she had a list of available dates for the Board to review. There was general discussion on meeting dates. The Board made the decision to meet on the second Thursday of each month starting in August. It was decided the Boards first meeting would be Thursday August 14, 2008. at 6:00p.m.

Ms. Lisa Merrick stated she had a presentation on Cemeteries. Ms. Merrick stated there were two cemeteries that the City of Norton maintains. She said they were the Western Star Cemetery and the

Norton Center Cemetery. She said she does free genealogy research for families that call the City when they have someone buried in the two cemeteries. She stated there was also an issue with maintenance on the cemeteries. She said while she was Chairman of the Cemetery Board, she had a new Western Star Sign placed at the Western Star Cemetery. She said during this time, she also had a new flowerbed installed at the Western Star Cemetery and the flowerbed at Norton Center Cemetery extended. She stated there was a maintenance issue with both cemeteries. She said the City does mow and weed-eat the sites, but they do not weed the flowerbeds. She said she does this herself, with occasional help from the women at Twinbrooks Garden Club. Mr. Testa stated the cemetery flowerbeds were not large areas for the City to maintain. Ms. Merrick stated the cemetery maintenance issue seemed to be on the back burner and had not been addressed yet. Ms. Merrick said many of the headstones needed straightened or repaired. She stated the Lahr House had an unclaimed headstone that was used during tours. There was general discussion on the unclaimed headstone and the etched dates on the stone. Mr. Conklin asked if Community Service Workers could help maintain the cemetery sites. Chairperson Gibson asked how many of the headstones were broken and in need of repair. Ms. Merrick stated approximately twenty headstones were in need of repair. She said many of the headstones would just need a base to keep them from tipping. Mr. Conklin stated he would ask his Eagle Scouts about helping with repairs on the headstones. Ms. Gibson stated the people buried at these cemeteries pay a fee when purchasing the plots. She said the City should maintain and keep the area nice. Mr. Conklin asked if the money spent for plots went into a General Fund. Ms. Merrick said she didn't know what fund the City places cemetery money into.

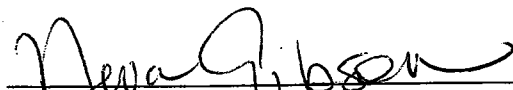
Chairperson Gibson asked if there was any other new business; there was none.

IV. CONSIDERATION OF MINUTES:

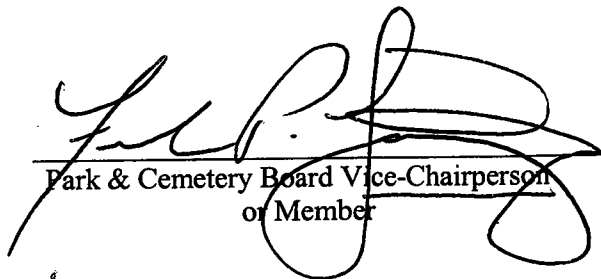
The Board reviewed the minutes of Monday, May 19, 2008. Chairperson Gibson called for a motion. **Mr. Testa moved to approve the minutes as submitted; seconded by Mr. Conklin. ROLL CALL: Mr. Testa-Yes, Mr. Conklin-Yes, Ms. Merrick-Yes, Mr. Laury-Abstain, Ms. Gibson-Abstain. The motion passed 3-0-2, approving the minutes. Minutes were signed and processed accordingly.**

V. ADJOURNMENT:

Chairman Gibson announced the next meeting was scheduled for Monday, May 19, 2008, at 6:00 p.m. With no further business coming before the Board, Chairman Gibson adjourned the meeting at 7:22 p.m.



Park and Cemetery Board Chairperson
or Vice-Chairperson



Park & Cemetery Board Vice-Chairperson
or Member

8-14-08
Date:

**CITY OF NORTON, OHIO
PARK AND CEMETERY BOARD**

GUEST ATTENDANCE RECORD

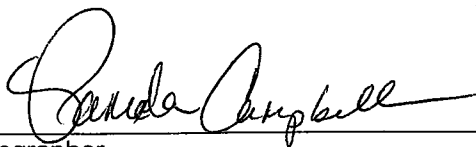
The following were present at the Meeting of the Park and Cemetery Board,

Held on: **Monday, June 30, 2008**

NAME:

ADDRESS:

- NONE -



Stenographer