



# Board of Zoning & Building Appeals

## Memorandum

**To:** Karla Richards, Clerk of Council  
**From:** Pat Ryan, Interim Boards & Commissions Secretary *PR*  
**Date:** 3-4-2009  
**Re:** Approved-Signed Board of Zoning & Building Appeals Minutes:  
Tuesday, January 6, 2009

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Attached you will find a copy of the approved-signed minutes from the Board of Zoning & Building Appeals meeting held on Tuesday, January 6, 2009.

Please note that the original approved/signed minutes have been forwarded to, and will be on file with the Clerk of Council.

R-mail: Mayor (per Adm'n. Asst.)  
Administrative Officer  
Finance Director  
Fire Chief  
President of Council/Council (7)  
Board of Zoning & Building Appeals (6)  
Ed Wood, Env. Sanitarian, BHD  
Capital One Realty  
Ryan Homes  
Builder's Exchange  
Municipal Engineer  
Tom Jones (Council)

cc: Superintendent of Building and Zoning  
Director of Planning & Community Development  
Tom Jones (Council)  
William Mowery (Council)  
BZA File/Posting

**City of Norton**  
**BOARD OF ZONING & BUILDING APPEALS**  
**Tuesday, January 6, 2009**

The Board of Zoning & Building Appeals (BZA) convened for a public hearing in Council's Chambers of the Safety Administration Building. Chairman Todd Bergstrom called the meeting to order at 6:00 p.m.

**I. ATTENDANCE:**

**PRESENT:** Todd Bergstrom, Bill Helmick, Angie Wells, Michael Droppleman, Tom Ocepek

**ABSENT:** Nick Genis

**ALSO PRESENT:** Pat Ryan, Zoning Inspector

**II. SWEARING IN:**

Chairman Bergstrom announced anyone from the audience wanting to speak for or against any of the applications before the Board would need to sign in. He explained since the BZA is a quasi-judicial Board, anyone wanting to speak at the hearing would have to be sworn in.

**III. PUBLIC HEARINGS:**

- A.) BZA Application A16-2008**  
**2431 Heritage Pkwy.**  
**PPN 4608239**  
**Mr. Lamire Bradford, Owner**  
**Mr. Bert Joyce, Agent**  
**Referred by City of Norton Planning Commission**  
**To consider a Variance to Section 1296.07(c)**  
**[Allowing relief from paving entire parking lot]**

This application was filed Wednesday, December 10, 2008, and will be heard by the Board of Zoning & Building Appeals on Tuesday, January 6, 2009, at 6:00 p.m. in Council's Chambers. The application was referred from Planning Commission at their December 9, 2008 meeting. He reported the secretary sent notices via first-class mail at least ten days before the hearing as required by Section 6.03 of the Charter of the City of Norton, Ohio.

Chairman Bergstrom stated the applicant's agent, Mr. Bert Joyce, submitted a letter on December 18, 2008, requesting their application for a variance to allow for partial paving of the parking lot at proposed new building site at 2431 Heritage Parkway, Norton, Ohio PPN # 4608239 be withdrawn. Chairman Bergstrom read the letter into the record (see attached).

**Chairman Bergstrom asked if anyone on the Board had any questions or comments. Being none, Mr. Bergstrom called for a motion.**

**Mr. Droppleman made a motion to accept the letter submitted by Mr. Joyce, Agent for property owner, Mr. Lamire Bradford, requesting the withdrawal of BZA Application A16-2008 due to cancellation of the project.**

The motion was seconded by Ms. Wells. Roll Call: Mr. Ocepck-yes, Ms. Wells- yes, Mr. Helmick-yes, Mr. Droppleman- yes, Mr. Bergstrom- yes. Motion passed 5-0.

The motion will be forwarded to the Planning Commission and City Council for their information.

**IV. OLD BUSINESS:**

Chairman Bergstrom asked if there was any old business, there was none.

**V. NEW BUSINESS:**

Chairman Bergstrom asked if there was any new business, there was none.

**VI. CONSIDERATION OF MINUTES:**

There were no minutes.

**VII. ADJOURNMENT:**

Chairman Bergstrom announced the next meeting was scheduled for Wednesday, January 21, 2009, at 6:00 p.m. There being no further business coming before the Board, he adjourned the meeting at 6:15 p.m.

 Board of Zoning & Building Appeals Chair/Vice-Chair	 Board of Zoning & Building Appeals Vice-Chair/Member
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3/3/09  
Date