

Mayor David L. Koontz

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council
From: Paula Fisher, Boards & Commissions Secretary
Date: 1/14/10
Re: Approved/Signed Parks & Cemetery Board Minutes December, 2009

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, December 9, 2009

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Building & Zoning Inspector
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

PARK & CEMETERY BOARD

CITY OF NORTON

Wednesday, December 9, 2009

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Neva Gibson called the meeting to order at 5:17 p.m.

ATTENDANCE:

PRESENT: Neva Gibson, Pam Dixon, Scott Testa, John Conklin and Lisa Merrick

ABSENT:

ALSO PRESENT: Ann Campbell

I. OLD BUSINESS:

Chairperson Gibson asked Mr. Conklin if he had any new information regarding the soccer fields? It was Ms. Gibson's understanding that Ruth Stimac was coming to the meeting to discuss any new developments. He stated he wasn't sure what Ruth Stimac wanted to know. Ms. Gibson then asked Ms. Dixon if she was aware of what Ms. Stimac wanted regarding the soccer fields? Mr. Dixon stated that it is back and forth with taking down the backstops and that is probably what she wanted to discuss. Mr. Conklin stated that he understood that the City did not want to take down the backstops at this time. Ms. Gibson concurred. Mr. Conklin then stated that the Soccer Association might want to grass the infield and leave the backstops where they are. Mr. Conklin also stated that everything is in place for the softball group to move into the Middle School south field.

Chairperson Gibson asked Mr. Conklin about the Boy Scouts 100th Birthday regarding the tree to be planted at some location. The Board discussed different ideas about where to plant the tree. Ms. Gibson stated that the Board might want to place it at the new fire station and then dedicate it to the service people. There was also discussion about the Memorial Stone behind the sign in Williams Park and if and when it should be relocated after the widening of Cleveland-Massillon Road.

II. NEW BUSINESS:


Chairperson Gibson stated that since Ann Campbell was present if she could inform the Board about decorating the gazebo at Columbia Woods Park. Ms. Campbell stated that the Mayor wanted to know if the Board would decorate the gazebo. Chairperson Gibson asked where the decorations would come from? The Board members all stated that they would be willing to help decorate the gazebo and park but wondered about the decorations. Ms. Gibson asked Ms. Campbell to inquire if the Mayor, Administrators, Council members and employees would also come down and help decorate? She felt it would make a good opportunity for the citizens to see community leaders working to make the park festive during the holidays and that it would be a great photo opportunity. Ms. Campbell declared that Mr. Weinsheimer stated that in order to decorate the park correctly, he would need to use commercial lighting which could be expensive. Ms. Gibson asked the Board members if they had any information about the cost of commercial lighting. Mr. Testa asked again who would be supplying the decorations? Mr. Conklin asked if there were any security issues? Ms. Campbell stated that there are security issues at Williams Park but none that she knows of at Columbia Woods. Ms. Campbell told the Board that they should create a memo to the Mayor regarding their questions. Chairperson Gibson stated she would like to have Mr. Weinsheimer from the Service Department meet with the Board to discuss decorations for the park. There was more discussion about decorating the park and the memo to the Mayor. (See Attached). Chairperson Gibson asked Ms. Campbell if she would come back at a later time and talk to the Board about the concerts for Columbia Woods Park this summer. Ms. Campbell stated she is looking for someone to help with the concerts and that Mr. Walt English died so she would have to find a new person to book the bands.

III. CONSIDERATION OF MINUTES:

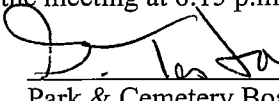
The Board reviewed the minutes of Wednesday October 7, 2009. Chairperson Gibson called for a motion to approve the minutes. **Mr. Testa moved to approve the minutes as submitted. Ms. Dixon seconded the motion. ROLL CALL: Ms. Dixon – Yes, Mr. Testa -Yes, Ms. Gibson – Yes, Mr. Conklin – Yes, and Ms. Merrick - Yes. The motion passed 5-0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairman Gibson stated the next meeting would be Wednesday, January 13, 2010. With no further business coming before the Board, Chairperson Gibson adjourned the meeting at 6:15 p.m.



Park and Cemetery Board Chairperson / or Vice-Chair



Park & Cemetery Board Vice-Chair / or Member

1-13-10
Date:



The City of Norton - Inter Office Memo

TO: Mayor Koontz
FROM: Parks & Cemetery Board Members
DATE: December 10, 2009
SUBJECT: Decorating of Columbia Woods Gazebo

At the Parks & Cemetery Board meeting last night, Wednesday, December 9th, the members discussed your idea to decorate the Columbia Woods gazebo for this Christmas holiday. They stated that obtaining a balled live tree to be placed in the Gazebo to be decorated would then be able to be planted somewhere in the park in the spring. They did express concern that weather conditions are getting more severe, that it was rather late in the month to decorate and that most members would have to decorate after work or on the weekend.

The following are questions and recommendations the Parks & Cemetery Board had regarding the decorating of the Gazebo.

1. They wanted to know who would be providing the decorations or if there is any funding to purchase them?
2. What method is approved to attach any decorations to the Gazebo?
3. Would the City Service Department personnel assist in decorating?
4. They had asked if the Mayor, City Administrative Staff and any Council Personnel would also like to be included in decorating. They thought it would be a wonderful photo opportunity to show the citizens how involved the community leaders are.

The Board would also like to recommend that a committee be set up early in year 2010 to work to get donations for Christmas decorations from the different organizations and businesses. The Board also requests that Ted Weinsheimer attends the January 13th Board meeting to explain his thoughts on what would be needed to decorate the Columbia Woods Park next year.

cc: Rick Ryland
Ted Weinsheimer

**CITY OF NORTON, OHIO
PARK AND CEMETERY BOARD**

GUEST ATTENDANCE RECORD

The following were present at the Meeting of the Park and Cemetery Board,

Held on: **Wednesday, December 9, 2009**

NAME:

ADDRESS:

Ann Campbell 4060 Columbia Woods Dr

Paula Fisher

Stenographer