

Mayor David L. Koontz

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council
From: Paula Fisher, Boards & Commissions Secretary
Date: 01/14/10
Re: Approved/Signed Parks & Cemetery Board Minutes November 10, 2010

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, November 10, 2010

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Building & Zoning Inspector
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

PARKS & CEMETERY BOARD CITY OF NORTON

Wednesday, November 10, 2010

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Neva Gibson called the meeting to order at 5:15 p.m.

ATTENDANCE:

PRESENT: Neva Gibson, Pam Dixon, John Conklin and Lisa Merrick

ABSENT:

ALSO PRESENT: Ted Weinsheimer

I. OLD BUSINESS:

II. NEW BUSINESS:

Chairperson Gibson asked Ms. Merrick to speak about the letter from the resident. Ms. Merrick first discussed an article about drug disposal that was in the newspaper. Ms. Merrick then talked about the letter from the resident concerning the Norton Center Cemetery and the trees. (See attached) Ms. Merrick stated that she had responded to the Mayor with a letter of her own. (See attached) Ms. Merrick stated that she had contacted Alan Siewert, an urban forester for the division of forestry, and she is having him come December 1, 2010 to look at the trees and give her an evaluation about the trees around the Norton Center Cemetery. Mr. Weinsheimer stated that he would like to be involved in the meeting when he comes so he will know what is happening. Ms. Merrick stated that she had received a quote from a gentleman to work on the foundations at the cemetery and Mr. Weinsheimer stated that he is the one that put the foundation in for the Veteran's memorial and that he subcontracts with Summit Memorial. Ms. Merrick stated she had received a request for information of a person in the cemetery and found that she had looked into the information before and the two people she talked to found out they are cousins and they were not aware of it.

Ms. Merrick stated that the Norton Historical Society is going to decorate a balled tree for Christmas in the Park. Ms. Gibson asked Mr. Weinsheimer how they are going to place the trees and he stated he is waiting for a count of how many trees they are going to have and then he will be working with June Maier to set them. He stated that the balled trees would have to be partially planted till next spring. Chairperson Gibson asked Mr. Weinsheimer about the decorations that were ordered for the park and he stated that he bought the banners and lights from Bronner's Christmas store in Michigan. He stated that the Women's Club is paying for the decorations and there will also be the trees that the businesses place, and his hopes is to keep adding every year. There was more discussion about Christmas in the Park.

Chairperson Gibson stated that she had contacted Allen Siewert about the Tree City academy since it is difficult for some people to take off and wanted to see if they have the classes in the summer time and he stated they do not hold them at that time. Chairperson Gibson stated that the city needs to get the information together so that they may put the application in to become a Tree City and that she thought the Twinbrooks Garden Club would be here with their information to add to the city's information. Mr. Weinsheimer stated that with the entire tree cutting and trimming at the schools that he was wondering if they would be allowed to use it with ours to help out with the numbers. Chairperson Gibson stated that we should be allowed to use the information since it is part of the city as improvements. There was more discussion about the tree city information.

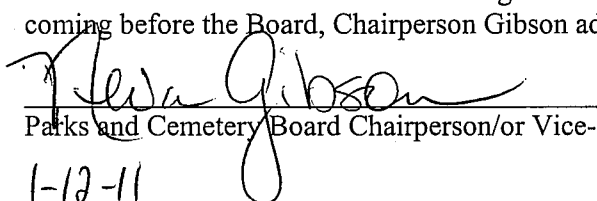
Chairperson Gibson asked if there was any other new business. Ms. Fisher stated that they have received the new tentative calendar for the meeting next year. She stated that there may be changes with the calendar but the Board will be kept updated on this.

CONSIDERATION OF MINUTES:

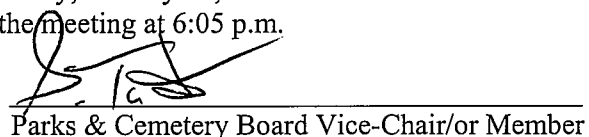
The Board reviewed the minutes of Wednesday October 6, 2010. Chairperson Gibson called for a motion to approve the minutes. **Ms. Dixon moved to approve the minutes as submitted. Ms. Merrick seconded the motion. ROLL CALL: Ms. Dixon- Yes, - Ms. Merrick -Yes, and Ms. Gibson – Yes, Mr. Conklin- Yes. The motion passed 4-0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairman Gibson stated the next meeting would be Wednesday, January 10, 2011. With no further business coming before the Board, Chairperson Gibson adjourned the meeting at 6:05 p.m.



Parks and Cemetery Board Chairperson/or Vice-Chair



Parks & Cemetery Board Vice-Chair/or Member

1-12-11
Date: