



Mayor David L. Koontz

# Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council  
From: Paula Fisher, Boards & Commissions Secretary  
Date: 6/10/10  
Re: Approved/Signed Parks & Cemetery Board Minutes May 19, 2010

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Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, May 19, 2010

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)  
Administrative Officer  
Finance Director  
Law Director  
Superintendent of Building & Zoning  
Building & Zoning Inspector  
Municipal Engineer  
Council (7)  
Parks & Recreation Board (5)

CC: Parks Crew Leader  
PRB File/Posting

**PARKS & CEMETERY BOARD  
CITY OF NORTON**

**Wednesday, May 19, 2010**

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Neva Gibson called the meeting to order at 5:05 p.m.

**ATTENDANCE:**

**PRESENT:** Neva Gibson, Pam Dixon, John Conklin, Scott Testa and Lisa Merrick

**ABSENT:**

**ALSO PRESENT:** John Moss

**I. OLD BUSINESS:**

Chairperson Gibson stated that Alan R. Siewert, Urban Forester is present to speak about the Tree City. Mr. Siewert stated that Tree City was established in 1976 as a Bicentennial program and is an award sponsored by the Nation Arbor Day Foundation and the Association of State Foresters. Mr. Siewert spoke concerning the Tree City education and how the city can move forward to become a Tree City. Mr. Siewert stated that there is 249 Tree Cities in the State of Ohio. Chairperson Gibson stated that she had appeared before the City Council and spoke to them about the Tree City information and had invited them to come to the meeting tonight. Ms. Gibson stated that she thought it was imperative that we have a couple people go to the Tree Academy that is given to the cities so they can educate people. Mr. Siewert asked for a contact person for emails for the different conferences and other updates. There were more discussions about the Tree City information.

Chairperson Gibson asked Ms. Merrick to update on the cemetery. Ms. Merrick stated that the Twinsbrook Garden Club went out to Western Star Cemetery and cleaned the flower beds and planted some flowers and she also stated that the Boy Scouts were there cleaning up and added some mulch that was donated by Mr. Roger Ramsthler. She has talked to Mr. Ulrich across the street for parking and the Ms. Merrick contacted the VFW about putting flags for the Veterans on Memorial Day and they are going to handle that.

**II. NEW BUSINESS:**

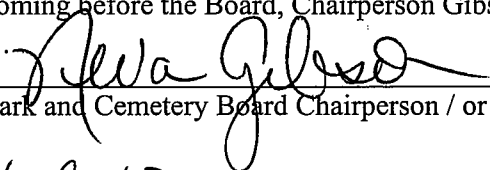
Chairperson Gibson stated that Pam Dixon had information from the Soccer Association. Ms. Dixon stated that she is speaking for the Norton Amateur Soccer Club is requesting to resurface the soccer fields at Loyal Oak Park to re-seed, fill in holes and maintain the fields at their own expense. Chairperson Gibson stated that they would need to make a resolution to send it to the Mayor and Council to approve. **Chairperson Gibson called for a motion to approve the resolution. Mr. Conklin moved to approve the resolution as submitted. Ms. Gibson seconded the motion. ROLL CALL: Mr. Conklin – Yes, Ms. Gibson -Yes, Mr. Testa – Yes, Ms. Dixon – Abstained, Ms. Merrick - Yes. The motion passed 4-0 with 1 abstaining approving the resolution.**

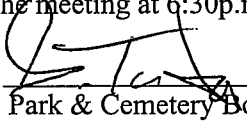
**CONSIDERATION OF MINUTES:**

The Board reviewed the minutes of Wednesday April 14, 2010. Chairperson Gibson called for a motion to approve the minutes. **Mr. Testa moved to approve the minutes as submitted. Ms. Dixon seconded the motion. ROLL CALL: Mr. Testa – Yes, Ms. Dixon -Yes, Ms. Gibson – Yes, Mr. Conklin – Yes, Ms. Merrick - Yes. The motion passed 5-0 approving the minutes. Minutes were signed and processed accordingly.**

**ADJOURNMENT:**

Chairman Gibson stated the next meeting would be Wednesday, June 9, 2010. With no further business coming before the Board, Chairperson Gibson adjourned the meeting at 6:30p.m.

  
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Park and Cemetery Board Chairperson / or Vice-Chair

  
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Park & Cemetery Board Vice-Chair / or Member

6-9-10  
Date: