



Mayor David L. Koontz

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council
From: Paula Fisher, Boards & Commissions Secretary
Date: 7/01/10
Re: Approved/Signed Parks & Cemetery Board Minutes June 9, 2010

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, June 9, 2010

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Building & Zoning Inspector
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

PARKS & CEMETERY BOARD

CITY OF NORTON

Wednesday, June 9, 2010

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Neva Gibson called the meeting to order at 5:15 p.m.

ATTENDANCE:

PRESENT: Neva Gibson, Pam Dixon, John Conklin, Scott Testa and Lisa Merrick

ABSENT:

ALSO PRESENT:

I. OLD BUSINESS:

Chairperson Gibson asked Ms. Merrick if she would update everyone regarding Western Star Cemetery. Ms. Merrick stated that the rededication for the Western Star Cemetery was cancelled because of rain. Ms. Dixon asked Ms. Merrick about what Alan Siewart, our region's Urban Forester, said about the trees located in the Acme Cemetery. Ms. Merrick stated that he talked about the different trees that are in the cemetery and explained about how to care for them. He also stated that there is one tree that should be looked at and possibly taken down. John Conklin asked if the tree was to come down on its own would it cause damage to any surrounding property? Ms. Merrick stated that it could do some damage to the headstones. There was more discussion regarding Mr. Siewart and his recommendations. Ms. Merrick then stated that the Twinbrooks Garden Club went out to Western Star Cemetery and cleaned the flowerbeds and planted some flowers. Ms. Merrick also mentioned that the Boy Scouts were at Western Star cleaning up and adding mulch that was donated by Mr. Roger Ramsthaler. She stated that she has spoken to Mr. Ulrich who lives across the street from Western Star Cemetery for permission to park on his property for the dedication. She also contacted the VFW about putting out flags for the Veterans on Memorial Day. They assured her that they would. Ms. Merrick stated that now she is trying to contact the groups and people about rescheduling the rededication. Ms. Gibson stated that she felt it would be a good idea to have a rain date or have a tent available on the day of the dedication. She stated that she spoke to the many people that came on the designated dedication day in spite of the rain, and got all of their telephone numbers so that the Board members could contact them when a new date was set. She stated that they were happy to know that the Board was going to reschedule this important event. Ms. Merrick stated that she felt that a rain date was not a good idea. Mr. Conklin agreed stating that it was hard for most people to set aside two days for the event. Ms. Gibson said that is why she believes a tent is the best way to insure that the event could take place even if it rained. She stated that she would contact Mr. or Mrs. Beddow to see if they would allow a tent to be placed on their property. She also told everyone that this would be a great opportunity to let the guests receive information about the Norton Historical Society as well as give them the opportunity to talk amongst each other. Ms. Merrick said that the date she was looking at was July 17, 2010. She needed to contact the presenters and make sure this date would work for them. Ms. Gibson stated that July 17, 2010 would be fine and asked Mrs. Merrick to let everyone know if that date will work. Ms. Merrick stated she would let everyone know.

II. NEW BUSINESS:

Chairperson Gibson asked Mr. Conklin if he had heard any more about the baseball field at Norton Middle school. Mr. Conklin stated that he believes that a little league team had claimed the field. There was more discussion concerning the baseball fields.

Chairperson Gibson stated that she had spoken to John Moss regarding the possibility of both herself and Pam Dixon attending the Tree City Academy that Forester Alan Siewart spoke about? Mr. Moss informed her that it was approved for them to attend the classes. Mr. Testa stated that he would like to see a person from the City go as well. The members all agreed but they understood that there is a cost element involved. There was more discussion about the Tree City Academy.

Mr. Conklin stated that the Monument Company would be moving the Veteran's Memorial from the center of town and placing it near the flagpole close to the City Administration building. He mentioned that there is a Boy Scout, Michael Landals, working on his Eagle project and that he would be landscaping around that area after the monument is in place. Mr. Conklin asked if the Board would be in favor of letting this Scout move forward with this project? All of the Board members stated that they were in favor of Michael's endeavor. Mr. Conklin said he would let Michael know to continue making out the plans and man-hours that this project would require. He said that when Michael comes up with a design, he would be able to come in front of the Board.

CONSIDERATION OF MINUTES:

The Board reviewed the minutes of Wednesday May 19, 2010. Chairperson Gibson called for a motion to approve the minutes. **Ms. Dixon moved to approve the minutes as submitted. Mr. Testa seconded the motion. ROLL CALL: Ms. Dixon- Yes, - Mr. Testa Yes, Ms. Gibson - Yes, Mr. Conklin - Yes, Ms. Merrick - Yes. The motion passed 5-0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairman Gibson stated the next meeting would be Wednesday, August 11, 2010. With no further business coming before the Board, Chairperson Gibson adjourned the meeting at 6:02p.m.


Parks and Cemetery Board Chairperson/or Vice-Chair


Parks & Cemetery Board Vice-Chair/or Member

6-30-10
Date: