



Mayor David L. Koontz

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council
From: Paula Fisher, Boards & Commissions Secretary
Date: 4/21/10
Re: Approved/Signed Parks & Cemetery Board Minutes March 16, 2011

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, March 16, 2011

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

**PARKS & CEMETERY BOARD
CITY OF NORTON**

Wednesday, March 16, 2011

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Scott Testa called the meeting to order at 5:15 p.m.

ATTENDANCE:

PRESENT: Scott Testa, Pam Dixon, John Conklin, Lisa Merrick, Kelly Holderbaum

ABSENT:

ALSO PRESENT: Michael Landals, Neva Gibson

I. NEW BUSINESS:

Chairperson Testa stated that we wanted to welcome a new member to the Board and introduced Kelly Holderbaum and asked her to talk a little about herself. Ms. Holderbaum stated that she worked with Ms. Merrick with the cemetery and she is Past President of the Summit County Chapter of the Ohio Geneology Society.

Chairperson Testa asked Ms. Gibson to talk about the Tree City. Ms. Gibson stated that she had received a letter from the Conneaut Tree Commission congratulating the City of Norton for being a recipient of Tree City status. There will be an awards banquet on Wednesday, May 11, 2011 to present the award. The program will be having speakers and there will be a tour of the City of Conneaut and the Dorothy Shumake Arboretum at Malek Park. Ms. Gibson stated that the Board may want to find out about appointing a board for the Tree City. Ms. Merrick asked Ms. Gibson to state for Ms. Holderbaum what the benefits are for being a Tree City. Ms. Gibson stated that there are tremendous things to being a Tree City.

Chairperson Testa stated that we had a scout at the meeting to give us information on what he would like to do as an Eagle Scout project. Michael Landals stated that the project he is working on would be for around the area of the Veterans Memorial stone that was moved from Williams Park in the center of town to the Administration flag pole. Mr. Landals would like to create a memorial garden with a bench and plaque to honor the Veterans of Norton and incorporated it with the other flower garden that is already there. Mr. Landals stated that he is working with Tom Dayton of Dayton's Nursery and they are working a site plan out to make the area look nice and not to have much maintenance for the parks crew.

Mr. Testa asked if Mr. Landals had a sight plan and Mr. Landals stated he did not. Mr. Testa asked him if he would be able to come in to next month's meeting with the site plan so that they would be able to look at the plan. Mr. Landals stated that he should be able to do that. Mr. Testa also asked if he would be able to keep a listing of the hours and pricings for the project so they may be able to use in the Tree City Application.

Mr. Conklin asked if Mr. Landals would be able to have all of his project site plan and information ready for the next Parks & Cemetery meeting. Mr. Landals stated that he should be able to have everything ready to present to the Board at the April 20th meeting. Chairperson Testa thanked Mr. Landals for his presentation. There was more discussion concerning the names of the Veterans from Norton for the project.

Chairperson Testa had asked about the Easter Egg Hunt and the Norton Clean Up Day. Ms. Fisher stated that the Easter Egg Hunt was scheduled for April 16, 2011. The Norton Clean Up Day is April 23, 2011. The people for the clean up are to meet at the pavilion back by the gazebo at 8:00am to 12:00pm. Ms. Fisher also reported that she had received a brochure concerning the plastic eggs that are already filled and stated that she gave a copy to John Moss in Finance and to Jill Miller, the President of the Women's Club. There was more discussion concerning the Easter Egg Hunt.

Ms. Merrick stated that a gentleman had contacted her concerning the sign at Loyal Oak Park and stated that she went up there to check it and found that it was starting to deteriorate. Mr. Conklin stated that he was trying to make it an Eagle Project but no one wanted to take it on. Mr. Conklin stated that he was trying to come up with an Eagle Project by doing placards with the history of Loyal Oak like they have in the Metro Parks but there have been no takers. There was more discussion concerning the Eagle Scout projects and the tracking of the man hours and pricings of the project for the Tree City project.

II. OLD BUSINESS:

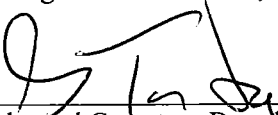
Ms. Merrick stated she received a request concerning the year the Himmelright family made the donation of the property to create the Western Star Cemetery which there were 2 separate donations which would have been the old part and the new part but she was not sure and stated that Ms. Holderbaum was going to the Recorder's office to try and find the information. Ms. Merrick discussed some headstones they found and is trying to find out who and where they are buried. Ms. Merrick stated she received the Leroy Betts headstone for the one grave at Western Star Cemetery to have it placed.

CONSIDERATION OF MINUTES:

The Board reviewed the minutes of Wednesday, January 12, 2011. Chairperson Testa called for a motion to approve the minutes. **Ms. Dixon moved to approve the minutes as submitted. Ms. Merrick seconded the motion. ROLL CALL: Ms. Dixon- Yes, - Ms. Merrick - Yes, Mr. Testa - Yes. The motion passed 3-0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairperson Testa stated the next meeting would be Wednesday, April 20, 2011. With no further business coming before the Board, Chairperson Testa adjourned the meeting at 6:15p.m.



Parks and Cemetery Board Chairperson/or Vice-Chair



Parks & Cemetery Board Vice-Chair/or Member

4-20-11
Date: