

Mayor David L. Koontz

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council
From: Paula Fisher, Boards & Commissions Secretary
Date: 11/17/11
Re: Approved/Signed Parks & Cemetery Board Minutes August 17, 2011

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, August 17, 2011

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

PARKS & CEMETERY BOARD CITY OF NORTON

Wednesday, August 17, 2011

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Scott Testa called the meeting to order at 5:15p.m.

ATTENDANCE:

PRESENT: Scott Testa, Lisa Merrick, Kelly Holderbaum

ABSENT: Pam Dixon, John Conklin

ALSO PRESENT: Michael Landals

I. NEW BUSINESS:

Chairperson Testa asked for Michael Landals from Troop 759 to bring the Board up to date on the Eagle Scout project that he is doing in the front of the Administration Building. Mr. Landals stated that the wall is almost completed but there are still a few things that need to be rearranged but it is coming along. He stated that instead of a slope we are doing a step. Mr. Landals stated that if they had the slope, the mulch and the soil could be washed down the slope. They made the change to help keep the maintenance down for the City. Chairperson Testa asked when the end date would be and Mr. Landals stated that he will be done by the end of August. Chairperson Testa asked if he had been keeping track of the hours and everything and Mr. Landals stated that he has been keeping tracked of everything. Mr. Landals stated that the step will be a low step so for the older people to walk up. Chairperson Testa asked if there was going to be a ceremony for the opening and Mr. Landals stated that he thought about it and Mr. Testa stated that Ann Campbell would probably be able to help with the information for contacts. Ms. Fisher asked if the family has been taken photos so they may be able to put them on the City facebook. Ms. Merrick stated she would suggest going to the Post for an article. Mr. Landals stated that all the blocks that are around the area have been donated. Mr. Landals father was on Craigs list to see if they could find blocks and his father found some in Sandusky. The gentleman donated the blocks to him for the project and Lowes donated the pavers and sand for the project. Chairperson Testa thanked Mr. Landals for coming in and updating the Board on the project.

II. OLD BUSINESS:

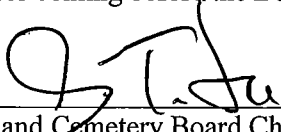
Chairperson Testa asked Ms. Merrick to speak about the cemetery information. Ms. Merrick stated that she has the Leroy Betts marker on the grave at Western Star Cemetery and she is having a very good working relationship with Bob Morehead at the Post. Ms. Merrick stated that she wants to give a public acknowledgement for JoAnne Ulichney for the work she has done on the flower beds in the Cemeteries and in the center of town. Ms. Merrick stated she was contacting the Post about an article on Ms. Ulichney.

CONSIDERATION OF MINUTES:

The Board reviewed the minutes of Wednesday, May 18, 2011. Chairperson Testa called for a motion to approve the minutes. **Ms. Holderbaum moved to approve the minutes as submitted. Ms. Merrick seconded the motion. ROLL CALL: Ms. Holderbaum – Yes, Ms. Merrick – Yes, Mr. Testa – Yes, The motion passed 3-0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairperson Testa stated the next meeting would be Wednesday, September 21, 2011. With no further business coming before the Board, Chairperson Testa adjourned the meeting at 6:00p.m.



Parks and Cemetery Board Chairperson/or Vice-Chair



Parks & Cemetery Board Vice-Chair/or Member

11-16-11
Date: