



Mayor Mike Zita

CITY OF NORTON

4060 Columbia Woods Drive
Norton, Ohio 44203

Offices: 330-825-7815 Fax: 330-825-3104

Website: www.cityofnorton.org

Board of Control

Council Chambers
Tuesday, January 20
6:00 p.m.

Agenda

- I. Roll Call
- II. Old Business
- III. New Business
 1. To award the purchase and installation of a guardrail at OH 585 N and OH 21 N in an amount not to exceed \$12,215.00.
 2. To award the purchase and installation of a guardrail at the ramp from OH 585 N to Ohio 21 N in an amount not to exceed \$5,495.00.
 3. To award the purchase of a fence repair at Bushey Dr and W Frontage St in an amount not to exceed \$6,365.00.
 4. To award the purchase of road salt from CUE in an amount not to exceed \$220,115.00.
 5. To award the payment of the 2025 Stormwater MS4 Annual Discharge Fee in an amount not to exceed \$8,056.00.
 6. To award the purchase of an 18-inch culvert replacement in an amount not to exceed \$68,363.20.
- IV. Minutes – December 15, 2025
- V. Adjournment

NOTE: During the meeting, a live video-stream can be accessed from www.cityofnorton.org. Clicking on the Broadcast Norton icon will connect you to the City of Norton YouTube link.

NORTON SERVICE

DEPARTMENT

Board of Control

OH 21 and OH 585 Guardrail Repair

Dear Board Members,

I am requesting approval for the purchase and installation of guardrail that was damaged after a vehicle accident that occurred at OH 585 N and OH 21 N.

Lake Erie Construction Company has submitted the quote for \$12,215.00 which has been attached to this letter. The cost to repair will include one Type 1 impact attenuator, one Type 5 - 25 LF guardrail barrier design, and one Type 5 - 12.5 LF guardrail. This quote has also been sent to State Farm Insurance for restitution.

I appreciate your consideration and approval of this request. Please let me know if you have any further questions regarding the guardrail repair.

Sincerely,

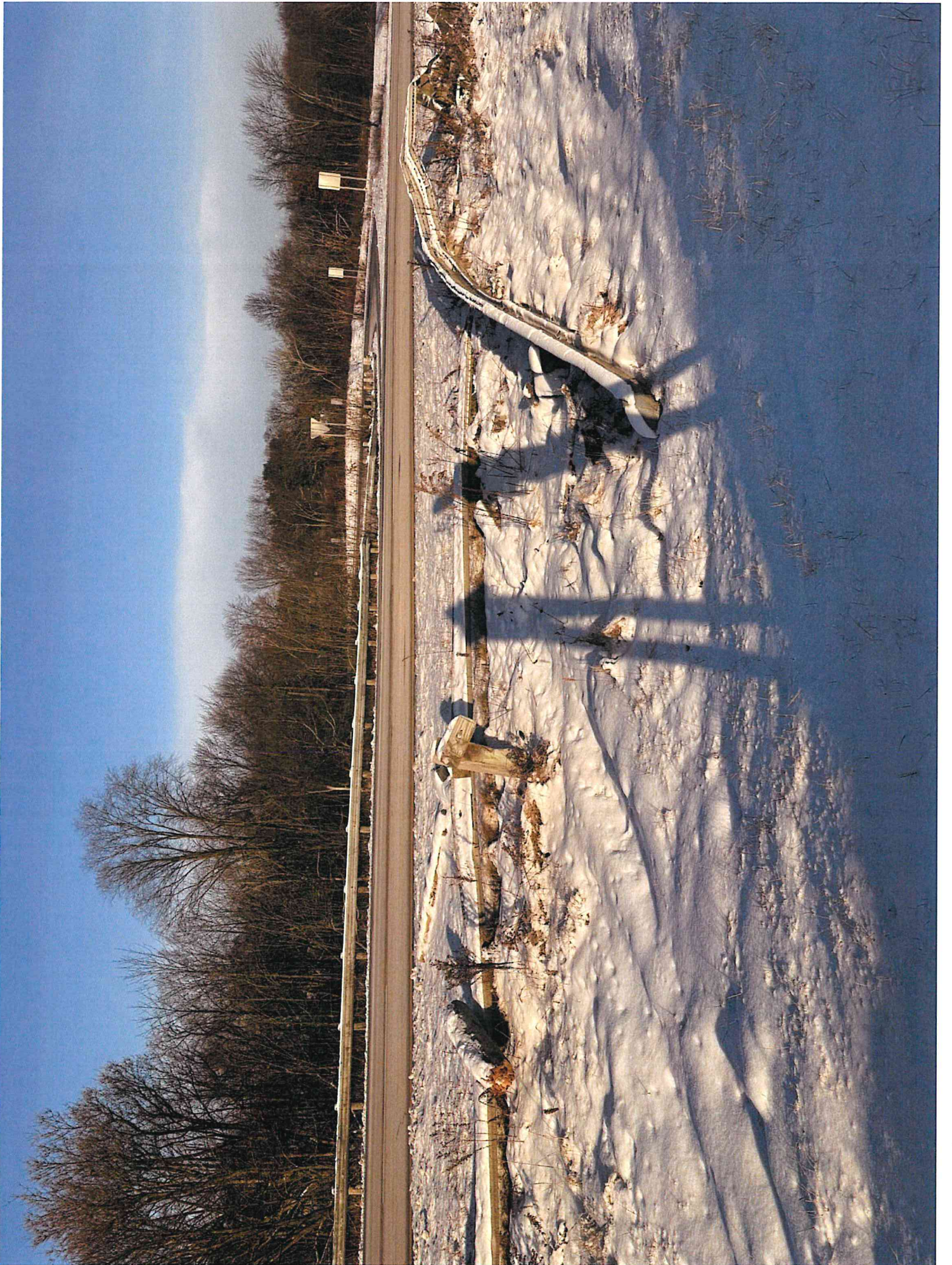


Vince Magazine
Assistant Service Director



"AN EQUAL OPPORTUNITY EMPLOYER"







NORTON SERVICE

DEPARTMENT

Board of Control

RAMP FROM OH 585 North to OH 21 North Guardrail Repair

Dear Board Members,

I am requesting approval for the purchase and installation of guardrail that was damaged after a vehicle accident that occurred at the ramp from OH 585 North to OH 21 North.

Lake Erie Construction Company has submitted the quote for \$5,495.00 which has been attached to this letter. The cost to repair will include 37.5 LF, Type 5 guardrail. This quote has also been sent to Progressive Insurance for restitution.

I appreciate your consideration and approval of this request. Please let me know if you have any further questions regarding the guardrail repair.

Sincerely,



Vince Magazine
Assistant Service Director







NORTON SERVICE

DEPARTMENT

Board of Control

Bushey Dr. and W. Frontage St. Fence Repair

Dear Board Members,

I am requesting approval for the replacement of the fence damaged as a result of a vehicle accident at the intersection of Bushey Drive and W. Frontage Street. The fence serves as a barrier adjacent to OH 21, and its current condition poses a safety concern if not promptly repaired.

Lake Erie Construction Company has submitted the quote for \$6,365.00 which has been attached to this letter. The cost to repair will include 50 LF of fence, Type CLT. This quote has also been sent to Liberty Mutual Insurance for restitution.

I appreciate your consideration and approval of this request. Please let me know if you have any further questions regarding the fence repair.

Sincerely,



Vince Magazine
Assistant Service Director







NORTON SERVICE

DEPARTMENT

Board of Control

ROAD SALT 2026

Dear Board Members,

I am requesting approval for the purchase of road salt from the Community University Education Purchasing Cooperative (CUE).

The purchase amount will be 3,500 tons of bulk road salt from the CUE at the price of \$62.89 per ton delivered. This is an amount not to exceed \$220,115.00.

I appreciate your consideration and approval of this request. Please let me know if you have any further questions.

Sincerely,



Vince Magazine
Assistant Service Director





Environmental
Protection
Agency

EPA.Ohio.gov

Mike DeWine, Governor Jim Tressel, Lt. Governor John Logue, Director

National Pollutant Discharge Elimination System
2025 MS4 ANNUAL DISCHARGE FEE INVOICE

Payment Due January 30, 2026

[For Stormwater MS4, 2025; Pursuant to ORC 3745.11(I)(4)]

City Of Norton
Dennis Loughry
4060 Columbia Woods Drive
Norton, OH 44203

October 1, 2025

Facility and Fee Basis			
Facility Name:	City Of Norton	Revenue ID:	1730687
NPDES Permit No.:	3GQ00168*AG		
Area Permitted (Sq. Miles):	80.56		
Late charge of 10% assessed if not paid by January 30, 2026.			TOTAL FEE DUE: \$ 8,056.00

Questions or change of address, please email DSW.Stormwater@epa.ohio.gov BEFORE you make a payment.

Online Payment (Preferred)

For online credit card or ACH payment, go to
ebiz.epa.ohio.gov

For online payment guidance, go to
https://dam.assets.ohio.gov/image/upload/epa.ohio.gov/Portals/35/edmr/doc/eDMR_How%20to%20Pay%20Fees%20Online.pdf

Payment by Check

Write the Revenue ID and Permit No. on the check.

Make check payable to:

"Treasurer, State of Ohio"

Mail check to:

Ohio EPA

PO Box 77005

Cleveland, OH 44194-7005

CUT OFF THIS STUB AND MAIL IT WITH YOUR CHECK. DO NOT MAIL TOP PORTION.

NPDES MS4 Annual Discharge Fee Office Use

MS4 Operator Name: City Of Norton
NPDES Permit No.: 3GQ00168*AG

Pay to: Treasurer, State of Ohio.
Please write the Revenue ID and Permit Number on your check.
Please send this stub with your check. DO NOT SEND LETTERS OR OTHER FORMS

Due Date	01/30/2026
Revenue ID:	1730687
Transaction ID:	000000000
Type Code:	STRMA
TOTAL FEE DUE:	\$ 8,056.00

Ohio EPA
PO Box 77005
Cleveland, OH 44194-7005

1730687 0000000000 STRMA 0000000000 7



**Environmental
Protection
Agency**

EPA.Ohio.gov

Mike DeWine, Governor Jim Tressel, Lt. Governor John Logue, Director

October 1, 2025

City Of Norton
4060 Columbia Woods Drive
Norton, OH 44203

2025 STORMWATER MS4 ANNUAL DISCHARGE FEE
PERMIT 3GQ00168*AG
INVOICE ATTACHED

The 2025 Stormwater MS4 Annual Discharge Fee (ADF), authorized by Ohio Revised Code (ORC) 3745.11(L)(4), is due on January 30, 2026.

An invoice for the above-referenced fee is attached, and payments can be made at this time. The annual discharge fee is based on the Area Permitted (square miles), which was provided on your Notice of Intent (NOI) application.

Pursuant to ORC 3745.11(L)(4), the fee is ten dollars per one-tenth of a square mile of area permitted and shall not exceed ten thousand dollars. The Area Permitted and total fee due are provided below.

Online payment via credit card or ACH is preferred and can be completed at the following link: <https://ebiz.epa.ohio.gov/>. For online payment options and step-by-step guidance, go to:

- <https://epa.ohio.gov/stay-compliant/pay-fees/payment-options>
- https://dam.assets.ohio.gov/image/upload/epa.ohio.gov/Portals/35/edmr/doc/eDMR_How%20to%20Pay%20Fees%20Online.pdf.

To pay via paper check, please refer to the instructions provided on your invoice.

Please review the information carefully before submitting payment. If any information is incorrect, contact us at DSW.Stormwater@epa.ohio.gov. Inquiries regarding incorrect Area Permitted (square miles) should include your permit number and a written explanation of the issue.

MS4 Operator Name:	City Of Norton
NPDES Permit No:	3GQ00168*AG
Area Permitted (Sq. Miles):	80.56
TOTAL FEE DUE:	\$ 8,056.00

50 W. Town Street
Suite 700
Columbus, Ohio 43215 U.S.A.

614.644.3020
epa.ohio.gov

The State of Ohio is an Equal Opportunity Employer and Provider of ADA Services.

Michael T. Resnick
1-9-2026

**CEMENTECH, INC.**

1680 Southeast Avenue
Tallmadge, OH 44278
Phone: (330) 628-5404 Fax: (330) 628-5830

PROPOSAL

Proposal No. 010926-1

Sheet No.

Dated: 1/6/2026

PROPOSAL SUBMITTED TO: MARK

Name: City of Norton

Address: 3355 Dorothy Ct

Norton, Ohio

PHONE: 3306969517

FAX:

EMAIL: mroar@cityofnorton.com**PROPOSAL FOR:**

18 inch Culvert Replacement

We hereby propose to:

Supply Labor and Material to replace 18 inch culvert

Pricing includes the following items:

Install Erosion Control
Excavation and Leave onsite at owners designated area
Install 18 inch HP bell and spigot pipe with #57 limestone
Install Type C Rip Rap at invert
Backfill and compact using onsite materials outside of Roadway
Backfill using Onsite Materials inside the roadway supplied by others
Seed and Mulch disturbed areas
Install 12 inches of 304 base for temp road
Install 2.5 inches of asphalt base and 1.5 inches of asphalt top in Spring 2026

Crushed Concrete #304 Backfill under pavement only

TOTAL**\$63,363.20**

ADD

\$5,000.00**Pricing excludes any of the following items:**

- any dewatering or bypass pumping
- unsuitable subgrade material
- winter conditions
- surveying/layout
- scheduling
- any existing utility interference
- any restoration beyond construction limits
- any demo or excavation outside construction limits
- any drains, lighting, plumbing or conduit

All material is guaranteed to be as specified and in accordance with the drawings and specifications submitted for the above mentioned project

with payments to be as follows:

net thirty days upon receipt of invoices

Any alterations or deviation from above, specifications involving extra costs will be executed only upon written order and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted _____

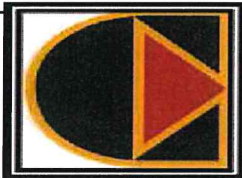
Past due accounts carry a service charge of 1.5% per month (18% A.P.R.)

In the event that buyer fails to make full payment, Cementech, Inc. shall be entitled to reasonable attorney's fees and cost of collection.

Date:

Signature _____

Signature _____

**CEMENTECH, INC.**

1680 Southeast Avenue
Tallmadge, OH 44278
Phone: (330) 628-5404 Fax: (330) 628-5830

PROPOSAL

Proposal No.	010926-1
Sheet No.	
Dated:	1/6/2026

PROPOSAL SUBMITTED TO: MARK

Name: City of Norton
Address: 3355 Dorothy Ct
Norton, Ohio

PHONE: 3306969517

FAX:

EMAIL: mroar@cityofnorton.com

PROPOSAL FOR:

20 inch Culvert Replacement

We hereby propose to: Supply Labor and Material to replace 20 inch culvert

Pricing includes the following items:

Excavation and Leave onsite at owners designated area
Install 20 inch C900 bell and spigot pipe with #57 limestone
Backfill and compact using onsite materials outside of Roadway
Backfill using LSM100 under pavement area only

Replace Asphalt using 4 inch base and 2 inch top or 6 inch concrete base and 2 inch asphalt top

TOTAL **\$95,530.70**

Pricing excludes any of the following items:

- any dewatering or bypass pumping
- unsuitable subgrade material
- winter conditions
- surveying/layout
- scheduling
- any existing utility interference
- any restoration beyond construction limits
- any demo or excavation outside construction limits
- any drains, lighting, plumbing or conduit

All material is guaranteed to be as specified and in accordance with the drawings and specifications submitted for the above mentioned project

with payments to be as follows: net thirty days upon receipt of invoices

Any alterations or deviation from above, specifications involving extra costs will be executed only upon written order and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted _____

Past due accounts carry a service charge of 1.5% per month (18% A.P.R.)

In the event that buyer fails to make full payment, Cementech, Inc. shall be entitled to reasonable attorney's fees and cost of collection.

Date:

Signature _____

Signature _____



January 6, 2026

City of Norton Service Garage
4060 Columbia Woods Drive
Norton, OH 44203

CAVANAUGH

BUILDING

Attention: Vincent Magazine

Re: Culvert Replacement at Service Garage

Dear Mr. Magazine:

We propose to perform the excavating, removal, installation, and restoration of the culvert per the following scope of work:

Scope of Work

- Clear and grub brush as needed for culvert replacement, install erosion controls
- Provide temporary stone shoulder along pavement to assist with traffic
- Excavate and remove existing twin culvert to be phased half of the road at a time
- Install 24" diameter culvert pipe with Type C riprap at invert
- Bed pipe with #57 stone and backfill with onsite suitable fill material
- Install 1 ft. #304 material to top of existing pavement assembly
- Install 2.5" of Type II asphalt intermediate course asphalt to be completed in 2026
- Install 1.5" of Type I surface course asphalt to be completed in 2026
- Grade, seed and restore topsoil affected by culvert install
- Cavanaugh Building to lose spoils on site

Total Culvert Replacement: \$69,500.00

Clarifications/Exclusions:

- Pricing based on work being performed during regular hours, M-F 7:00 am - 5:00 pm.
- Pricing based on excavating work being performed within one (1) mobilization.
- Pricing based on using existing onsite fill material.
- No rock excavation has been quoted.
- No utility relocation has been included in pricing.
- Pricing based on phasing work one lane at a time and keeping the drive open at all times.
- Access drive to be paved in 2026 calendar year.
- Traffic control for our work ONLY.
- Access drive to be patched/maintained by City of Norton.

Please feel free to contact our office with any questions.

Sincerely,

Cavanaugh Building Corporation

James Nichols

Jamesn@cavanaughbuilding.com

330-753-6658 ext. 211

JN/pa

1744 COLLIER ROAD, AKRON, OH 44320
T: 330-753-6658 F: 330-753-0228
www.cavanaughbuilding.com



January 12, 2026

CAVANAUGH
BUILDING City of Norton Service Garage
4060 Columbia Woods Drive
Norton, OH 44203

Attention: Vincent Magazine

Re: Culvert Replacement at Service Garage

Dear Mr. Magazine:

We propose to perform the excavating, removal, installation, and restoration of the culvert per the following scope of work:

Scope of Work

- Clear and grub brush as needed for culvert replacement, install erosion controls
- Provide temporary stone shoulder along pavement to assist with traffic
- Excavate and remove existing twin culvert to be phased half of the road at a time
- Install 18" diameter culvert pipe with Type C riprap at invert
- Bed pipe with #57 stone and backfill with onsite suitable fill material
- Install 1 ft. #304 material to top of existing pavement assembly
- Install 2.5" of Type II asphalt intermediate course asphalt to be completed in 2026
- Install 1.5" of Type I surface course asphalt to be completed in 2026
- Grade, seed and restore topsoil affected by culvert install
- Cavanaugh Building to lose spoils on site

Base Bid Total Culvert Replacement: \$69,500.00
ADD #304 Backfill and 8" Concrete Cap: \$19,000.00
ADD LSM Backfill and 8" Concrete Cap: \$36,800.00

Clarifications/Exclusions:

- Pricing based on work being performed during regular hours, M-F 7:00 am - 5:00 pm.
- Pricing based on excavating work being performed within one (1) mobilization.
- Pricing based on using existing onsite fill material.
- No rock excavation has been quoted.
- No utility relocation has been included in pricing.
- Pricing based on phasing work one lane at a time and keeping the drive open at all times.
- Access drive to be paved in 2026 calendar year
- Traffic control for our work ONLY.
- Access drive to be patched/maintained by City of Norton.

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City of Norton
January 12, 2026

Please feel free to contact our office with any questions.

Sincerely,

Cavanaugh Building Corporation

A handwritten signature in blue ink, appearing to read 'James Nichols', is written over the printed name.

James Nichols

Jamesn@cavanaughbuilding.com

330-753-6658 ext. 211

JN/pa



January 15, 2026

CAVANAUGH
BUILDING City of Norton Service Garage
4060 Columbia Woods Drive
Norton, OH 44203

Attention: Vincent Magazine

Re: Culvert Replacement at Service Garage

Dear Mr. Magazine:

We propose to perform the excavating, removal, installation, and restoration of the culvert per the following scope of work:

Scope of Work

- Clear and grub brush as needed for culvert replacement, install erosion controls
- Provide temporary stone shoulder along pavement to assist with traffic
- Excavate and remove existing 18" culvert, to be phased half of the road at a time
- Install 18" diameter culvert pipe with Type C riprap at invert
- Bed pipe with #57 stone and backfill with #304 within the roadway limits
- Install 1 ft. #304 material to top of existing pavement assembly
- Install 2.5" of Type II asphalt intermediate course asphalt to be completed in 2026
- Install 1.5" of Type I surface course asphalt to be completed in 2026
- Grade, seed and restore topsoil affected by culvert install
- Cavanaugh Building to lose spoils on site

Base Bid Total Culvert Replacement: \$77,500.00

Clarifications/Exclusions:

- Pricing based on work being performed during regular hours, M-F 7:00 am - 5:00 pm.
- Pricing based on excavating work being performed within one (1) mobilization.
- Pricing based on using existing onsite fill material.
- No rock excavation has been quoted.
- No utility relocation has been included in pricing.
- Pricing based on phasing work one lane at a time and keeping the drive open at all times.
- Access drive to be paved in 2026 calendar year
- Traffic control for our work ONLY.
- Access drive to be patched/maintained by City of Norton.

Page 2
City of Norton
January 15, 2026

Please feel free to contact our office with any questions.

Sincerely,

Cavanaugh Building Corporation



James Nichols

Jamesn@cavanaughbuilding.com

330-753-6658 ext. 211

JN/pa



Mayor Mike Zita

CITY OF NORTON

4060 Columbia Woods Drive
Norton, Ohio 44203

Offices: 330-825-7815 Fax: 330-825-3104
Website: www.cityofnorton.org

Board of Control Minutes

Monday, December 15, 2025

Mayor Zita called the Board of Control meeting to order at 6:02 p.m.

Roll Call:

Mayor Mike Zita
Pamela Keener, Finance Director
Doug DeHarpart, President of Council
Don Harbert, Vice President of Council

Also Present:

Emma Hutchison, Secretary

Old Business – None.

New Business

1. School Zone Flashing Signs at Hametown Christian Academy

Mr. DeHarpart explained that this item had already been approved by Council and that American Roadway Logistics had already been asked to complete the work, which has been delayed for reasons relating to receiving equipment from the manufacturer. Temporary signage is in place to protect school children. Mr. DeHarpart moved to approve the purchase. Mr. Harbert seconded.

Roll Call: Yes: DeHarpart, Harbert, Zita, Keener

No: None

Motion passed unanimously.

2. Tomcat Sweeper

Ms. Keener stated that this item is for the new Service Garage and is intended to help cut down dirt and dust in the building, especially since the driveway is not paved. Mr. DeHarpart asked if this is a similar product to a Zamboni and Ms. Keener confirmed that it is. Mr. Harbert asked if there were plans to buy two units and Ms. Keener confirmed that one will be purchased. Mr. Harbert also asked for a copy of the warranty and Ms. Keener stated that she would get a copy to provide him. Ms. Keener added that discussions were had about getting a scrubber but it was deemed not necessary until the parking lot was paved. Mr. Harbert moved to approve the purchase. Mr. DeHarpart seconded.

Roll Call: Yes: Harbert, DeHarpart, Zita, Keener

No: None

Motion passed unanimously.

3. Front Plow and Tailgate Spreader from Henderson

Mr. Harbert began by thanking the Street Department for their great job plowing the streets with the large amount of snow that was received. Mr. Harbert stated that he knew that this item was in the budget for 2025 and that readings would be waived on this item to acquire it faster since it is a need. Mr. DeHarpert asked if the availability of the product was fast and Ms. Keener confirmed that it is and also that Henderson is the preferred vendor. Mr. DeHarpert moved to approve the purchase. Mr. Harbert seconded.

Roll Call: Yes: DeHarpert, Harbert, Zita, Keener

No: None

Motion passed unanimously.

Minutes

November 17, 2025 minutes were unanimously approved as submitted.

Adjournment

There being no further business to come before the Board of Control, the meeting adjourned at 6:10 p.m.

Respectfully submitted,

Approved:

Emma Hutchison, Secretary

Mayor Zita Date

Note: These minutes are not verbatim. A full recording is available on the city website.