



Mayor Mike Zita

# CITY OF NORTON

4060 Columbia Woods Drive  
Norton, Ohio 44203

Offices: 330-825-7815 Fax: 330-825-3104  
Website: [www.cityofnorton.org](http://www.cityofnorton.org)

---

## Board of Control

Council Chambers  
Monday, February 2  
6:00 p.m.

## Agenda

- I. Roll Call
- II. Old Business
- III. New Business
  1. To enter into an agreement with the Ohio Department of Transportation regarding the project designated as PID 113037 (SR 261 Resurfacing) in an amount not to exceed \$527,834.00.
  2. To enter into a joint funding agreement with the U.S. Department of the Interior and US. Geological Survey for water resource investigations in an amount not to exceed \$6,700.00.
  3. To award the purchase of LED light fixtures with integrated motion controls for the Police Department in an amount not to exceed \$8,595.80.
- IV. Minutes – January 20, 2026
- V. Adjournment

**NOTE:** During the meeting, a live video-stream can be accessed from [www.cityofnorton.org](http://www.cityofnorton.org). Clicking on the Broadcast Norton icon will connect you to the City of Norton YouTube link.

**OHIO DEPARTMENT OF TRANSPORTATION  
ACCOUNT RECEIVABLE**

**Make check payable to: Treasurer of State**

**Mail to: Scott Newhouse**

Manager, Funding and Economics  
Ohio Department of Transportation  
Office of Contract Sales & Estimating - #4110  
1980 West Broad Street, 4th Floor  
Columbus, Ohio 43223

**PID No. 113037**  
**Invoice No. 11935**

**To: City of Norton**  
**4060 Columbia Woods Drive**  
**Norton, Ohio**  
**44203**

**Federal Project No. E250879**  
**Summit County**  
**City of Norton**  
**S.R. 261 - 0.00/Various**

**PLEASE ENCLOSE A COPY OF THIS INVOICE TO IDENTIFY YOUR REMITTANCE**

Proposal of Participation	Type of Agreement	Amount
		<b>\$527,834.00</b>

Contract amount . . . . . \$488,735.01  
ODOT Engineering amount. . . . . \$ 39,098.99

For the improvement of that portion of **S.R. 261 - 0.00/Various**, more particularly described as follows:

**The project consists of resurfacing improvements to Wadsworth Road (S.R. 261) from Silver Springs Drive to Collier Road, including partial depth pavement repair, pavement planing, asphalt concrete surfacing, curb, ADA curb ramps, guardrail upgrades and pavement markings, lying within the City of Norton.**

<b>Total Amount Due</b>	<b>\$527,834.00</b>
-------------------------	---------------------

Ohio Department of Transportation

E-SIGNED by Nathan Fling  
on 2025-12-12 16:44:53 GMT

By: \_\_\_\_\_  
Administrator, Office of Contract  
Sales & Estimating

## **FINAL RESOLUTION**

The following Final Resolution enacted by the City of **Norton**, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA", in the matter of the stated described project.

WHEREAS, on the **21st day of July 2025**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

**The project consists of resurfacing improvements to Wadsworth Road (S.R. 261) from Silver Springs Drive to Collier Road, including partial depth pavement repair, pavement planing, asphalt concrete surfacing, curb, ADA curb ramps, guardrail upgrades and pavement markings, lying within the City of Norton; and**

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

**The City agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the city limits, less the amount of Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U. S. Department of Transportation.**

The share of the cost of the LPA is now estimated in the amount of **Five Hundred Twenty-Seven Thousand Eight Hundred Thirty-Four and - - - 00/100 Dollars, (\$527,834.00)**, but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, The LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be it resolved:

- I. That the estimated sum, of **Five Hundred Twenty-Seven Thousand Eight Hundred Thirty-Four and - - - - 00/100 Dollars, (\$527,834.00)** is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from **Federal** funds.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that the **Mayor** be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

This is to certify that we have compared the foregoing copy of Resolution with the original record thereof, found in the record of the proceedings of the LPA, and which Resolution was duly passed by the LPA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

We further certify that said Resolution and the action of said LPA thereon is recorded in the journal of said LPA in Volume \_\_\_\_\_, at Page \_\_\_\_\_, and under date of \_\_\_\_\_, 20\_\_\_\_.

Legislative Authority of the  
City of **Norton**, Ohio

\_\_\_\_\_  
**Mayor**

SEAL  
(If Applicable)

\_\_\_\_\_  
Clerk (Secretary Ex-Officio)

**FISCAL OFFICER'S CERTIFICATE**  
(Chapter 5521 and Section 5705.41, Ohio Revised Code)

I hereby certify to that the money, to wit: **\$527,834.00** required for the payment of the cost other than that thereof assumed by the **Federal** Government, for the improvement of that portion of **S.R. 261 - 0.00/Various**, lying within the corporate limits of the City of **Norton**, more particularly described as follows:

**The project consists of resurfacing improvements to Wadsworth Road (S.R. 261) from Silver Springs Drive to Collier Road, including partial depth pavement repair, pavement planing, asphalt concrete surfacing, curb, ADA curb ramps, guardrail upgrades and pavement markings, lying within the City of Norton; and**

has been lawfully appropriated for such purpose and is in the treasury to the credit of, or has been levied placed on the duplicate and in process of collection for the appropriate fund, and not appropriated for any other purpose; or is being obtained by sale of bonds issued on account of said improvement, which bonds are sold and in process of delivery.

I further certify that this certificate was made, sealed and filed with the legislative authority of the City of **Norton**, Ohio, after said legislative authority passed the final resolution in connection with the within described project; and that this certificate was forthwith recorded in the record of the proceedings of said legislative authority, namely:

Legislative Authority's Journal, Volume \_\_\_\_\_, at Page \_\_\_\_\_,

IN WITNESS WHEREOF, I have hereunto set my hand and official seal as said fiscal officer, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Fiscal Officer's Seal)  
(If Applicable)

\_\_\_\_\_  
Fiscal Officer of the City of  
**Norton, Ohio**

**C O N T R A C T**  
(Chapter 5521, Ohio Revised Code)

This contract is made by and between the State of Ohio, Department of Transportation, acting through its director (hereinafter referred to as the "STATE"), 1980 West Broad Street, Columbus, Ohio 43223, and the City of **Norton**, (hereinafter referred to as the legislative authority/Local Public Agency or "LPA").

**WITNESSTH:**

**WHEREAS**, Chapter 5521 of the Ohio Revised Code provides that the legislative authority may cooperate with the STATE in a highway project made by and under the supervision of the STATE; and

**WHEREAS**, through the enactment of preliminary legislation, the LPA and the STATE have agreed to cooperate in the highway project described below; and

**WHEREAS**, through the enactment of final legislation, the LPA has committed to pay an estimated amount of money as its share of the total estimated cost and expense of the highway project described below; and

**WHEREAS**, the fiscal officer of the LPA has filed with the LPA a certificate stating that sufficient moneys are available, as required by Chapter 5521 and Section 5705.41 of the Ohio Revised Code. A duplicate certificate is attached hereto; and

**WHEREAS**, in accordance with the final legislation, the LPA hereby enters into this contract with the STATE to provide for payment of the agreed portion of the cost of the highway project and any additional obligations for the highway project described below.

**NOW, THEREFORE**, in consideration of the premises and the performances of mutual covenants hereinafter set forth, it is agreed by parties hereto as follows:

**SECTION I:**            **RECITALS**

The foregoing recitals are hereby incorporated as a material part of this contract.

**SECTION II:**        **PURPOSE**

The purpose of this contract is to set forth requirements associated with the highway project described below (hereinafter referred to as the "PROJECT") and to establish the responsibilities for the administration of the PROJECT by the LPA and the STATE.



**SECTION III: LEGAL REFERENCES**

This contract is established pursuant to Chapter 5521 of the Ohio Revised Code.

**SECTION IV: SCOPE OF WORK**

The work to be performed under this contract shall consist of the following:

**The project consists of resurfacing improvements to Wadsworth Road (S.R. 261) from Silver Springs Drive to Collier Road, including partial depth pavement repair, pavement planing, asphalt concrete surfacing, curb, ADA curb ramps, guardrail upgrades and pavement markings, lying within the City of Norton.**

**SECTION V: FINANCIAL PARTICIPATION**

1. The STATE agrees to provide the necessary funds as enumerated in this section and allowed by law for the financing of this project.
2. The STATE may allocate the money contributed by the LPA in whatever manner it deems necessary in financing the cost of construction, right-of-way, engineering, and incidental expenses, notwithstanding the percentage basis of contribution by the LPA.
3. The total cost and expenses for the project are only an estimate and the total cost and expenses may be adjusted by the STATE. If any adjustments are required, payment of additional funds shall correspond with the percentages of actual costs when said actual costs are determined, and as requested, by the STATE.
4. The LPA agrees to pay to the STATE its share of the total estimated cost expense for the above highway project in the amount of **Five Hundred Twenty-Seven Thousand Eight Hundred Thirty-Four and - - - - 00/100 Dollars, (\$527,834.00).**
5. **The LPA agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the LPA limits, less the amount of Federal-Aid funds set aside by the STATE for the financing of this improvement from funds allocated by the Federal Highway Administration, U. S. Department of Transportation.**
6. The LPA agrees to assume and bear One Hundred Percent (100%) of the cost of any construction items required by the LPA on the entire project, which are not necessary for the improvement, as determined by the STATE and Federal Highway Administration.

7. The LPA agrees that change orders and extra work contracts required fulfilling the construction contracts shall be processed as needed. The STATE shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

#### **SECTION VI: RIGHT-OF-WAY AND UTILITIES**

1. The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.
2. The LPA agrees that all utility accommodation, relocation, and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual, including that:
  - A. Arrangements have been or will be made with all utilities where facilities are affected by the described PROJECT, that the utilities have agreed to make all necessary removals and/or relocations to clear any construction called for by the plans of this PROJECT, and that the utilities have agreed to make the necessary removals and/or relocations after notification by the LPA or STATE.
  - B. The LPA shall, at its own expense, make all removals and/or relocations of publicly-owned utilities which do not comply with the reimbursement provisions of the ODOT Utilities Manual. Publicly-owned facilities which do comply with the reimbursement provisions of the ODOT Utilities Manual will be removed and/or relocated at project expense, exclusive of betterments.
  - C. The removals and/or relocation of all utilities shall be done in such a manner as not to interfere with the operation of the contractor constructing the PROJECT and that the utility removals and/or relocations shall be approved by the STATE and performed in accordance with the provisions of the ODOT Construction and Materials Specifications.

#### **SECTION VII: ADDITIONAL PROJECT OBLIGATIONS**

1. The STATE shall initiate the competitive bid letting process and award the PROJECT in accordance with ODOT's policies and procedures.
2. The LPA agrees:
  - A. To keep said highway open to traffic at all times;



- B. To maintain the PROJECT in accordance with the provisions of the statutes relating thereto,
- C. To make ample financial and other provisions for such maintenance of the PROJECT after its completion;
- D. To maintain the right-of-way and keep it free of obstructions in a manner satisfactory to the STATE and hold said right-of-way inviolate for public highway purposes;
- E. To place and maintain all traffic control devices conforming to the Ohio Manual of Uniform Traffic Control Devices on the project in compliance with the provisions of Section 4511.11 of the Ohio Revised Code;
- F. To regulate parking in accordance with Section 4511.66 of the Ohio Revised Code, unless otherwise controlled by local ordinance or resolution.

**SECTION VIII: DISPUTES**

In the event that any disputes arise between the STATE and LPA concerning interruption of or performance pursuant to this contract, such disputes shall be resolved solely and finally by the STATE.

**SECTION IX: NOTICE**

Notice under this contract shall be directed as follows:

**City of Norton  
4060 Columbia Woods Drive  
Norton, Ohio  
44203**

Ohio Department of Transportation  
Office of Contract Sales & Estimating  
1980 West Broad Street, MS 4110  
Columbus, Ohio 43223

**SECTION X: FEDERAL REQUIREMENTS**

1. In carrying out this contract, LPA shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, disability, or age. LPA will ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, color, sex, national origin (ancestry), disability, genetic information, or age (40 years or older), sexual orientation, or military status (past, present, future). Such action shall include, but not be limited to, the following: Employment, Upgrading, Demotion, or Transfer; Recruitment or Recruitment Advertising; Layoff or Termination; Rates of Pay or other forms of Compensation; and Selection for Training including Apprenticeship.

2. To the extent necessary under Ohio law, LPA agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. LPA will, in all solicitations or advertisements for employees placed by or on behalf of LPA, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin (ancestry), disability, genetic information, age (40 years or older), sexual orientation, or military status (past, present, future). If applicable, the LPA shall incorporate the foregoing requirements of this paragraph in all of its contracts for any of the work prescribed herein (other than subcontracts for standard commercial supplies or raw materials) and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.
3. LPA agrees to fully comply with Title VI of the Civil Rights Act of 1964, 42 USC Sec. 2000. LPA shall not discriminate on the basis of race, color, or national origin in its programs or activities. The STATE may monitor the Contractor's compliance with Title VI.

#### **SECTION XI: GENERAL PROVISIONS**

1. This contract constitutes the entire contract between the parties. All prior discussions and understandings between the parties are superseded by this contract.
2. Neither this contract nor any rights, duties or obligations described herein shall be assigned by either party hereto without the prior express written consent of the other party.
3. Any change to the provisions of this contract must be made in a written amendment executed by both parties.
4. This contract and any claims arising out of this contract shall be governed by the laws of the State of Ohio. Any provision of this contract prohibited by the law of Ohio shall be deemed void and of no effect. Any litigation arising out of or relating in any way to this contract or the performance thereunder shall be brought only in the courts of Ohio, and the LPA hereby irrevocably consents to such jurisdiction. To the extent that the STATE is a party to any litigation arising out of or relating in any way to this contract or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.
5. All financial obligations of the State of Ohio, as provided in this contract, are subject to the provisions of Section 126.07 of the Ohio Revised Code. The financial obligations of the State of Ohio shall not be valid and enforceable unless funds are appropriated by the Ohio General Assembly and encumbered by the STATE. Additionally, it is understood that this financial obligation of the LPA shall not be valid and enforceable unless funds are appropriated by the LPA's legislative body.

6. This contract shall be deemed to have been substantially performed only when fully performed according to its terms and conditions and any modification thereof.
7. LPA agrees that it is currently in compliance and will continue to adhere to the requirements of Ohio Ethics law as provided by Section 102.03 and 102.04 of the Ohio Revised Code.

**SECTION XII: SIGNATURES**

Any person executing this contract in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this contract on such principal behalf.

Any party hereto may deliver a copy of its counterpart signature page to this Agreement via fax or e-mail. Each party hereto shall be entitled to rely upon a facsimile signature on any other party delivered in such a manner as if such signature were an original.

**IN WITNESS THEREOF**, the parties hereto have caused this contract to be duly executed in duplicate.

**SEAL**

(If Applicable)

**OHIO DEPARTMENT OF  
TRANSPORTATION**

**LOCAL PUBLIC AGENCY  
City of Norton**

\_\_\_\_\_  
Director of Transportation

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
Date

Approved:  
Dave Yost  
Attorney General of Ohio

By: \_\_\_\_\_  
Corinna Efke  
Unit Coordinator, Transportation  
Executive Agencies Section



## United States Department of the Interior

U.S. GEOLOGICAL SURVEY  
Ohio-Kentucky-Indiana Water Science Center

OHIO  
6460 Busch Boulevard, Suite 100  
Columbus, Ohio 43229-1737

KENTUCKY  
9818 Bluegrass Parkway  
Louisville, Kentucky 40299-1906

INDIANA  
5957 Lakeside Boulevard  
Indianapolis, Indiana 46278-1996

June 16, 2025

Mr. Brian Binsley

City of Norton, Ohio  
520 South Main Street  
Akron, OH 44311

Dear Mr. Binsley:

Enclosed is a signed original of our standard joing-funding agreement 26NFJFA00000236 for the operation and maintenance of the (03115990) Wolf Creek Low Cost Alert System, (410204081363200) Wolf Creek Low Cost Alert System, (041021108137900) Van Hyning Run Low Cost Alert System near Barberton, OH (see attached), during the period October 1, 2025 through September 30, 2026 in the amount of \$5,200 from your agency. U.S. Geological Survey contributions for this agreement are \$1,500 for a combined total of \$6,700. Please sign and return one fully-executed original to Nathan Wood at [ncwood@usgs.gov](mailto:ncwood@usgs.gov) or mail to the address above.

Federal law requires that we have a signed agreement before we start or continue work. Please return the signed agreement by **October 1, 2025**. If, for any reason, the agreement cannot be signed and returned by the date shown above, please contact Thomas Harris at (614) 565-7461 or email [tharris@usgs.gov](mailto:tharris@usgs.gov) to make alternative arrangements.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. If you experience any problems with your invoice(s), please contact Nathan Wood at phone number (571) 386-7644 or [ncwood@usgs.gov](mailto:ncwood@usgs.gov).

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. The U.S. Geological Survey appreciates the opportunity to work with the City of Norton and looks forward to continuing the relationship in future fiscal years.

Sincerely,

PETER  
CINOTTO

Digitally signed by  
PETER CINOTTO  
Date: 2025.06.18  
14:55:53 -04'00'

Pete Cinotto  
Acting Director

Enclosure  
26NFJFA00000236



U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 6000006950  
Agreement #: 26NFJFA00000236  
Project #: NF00GWQ  
TIN #: 34-6006430

Fixed Cost Agreement YES[ X ] NO[ ]

THIS AGREEMENT is entered into as of October 1, 2025, by the U.S. GEOLOGICAL SURVEY, OKI Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the City of Norton, Ohio party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation for the operation and maintenance of the (03115990) Wolf Creek Low Cost Alert System, (410204081363200) Wolf Creek Low Cost Alert System, (041021108137900) Van Hyning Run Low Cost Alert System near Barberton, OH, herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$1,500 by the party of the first part during the period  
October 1, 2025 to September 30, 2026
- (b) \$5,200 by the party of the second part during the period  
October 1, 2025 to September 30, 2026
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/office-of-science-quality-and-integrity/fundamental-science-practices>).

Form 9-1366  
(May 2018)

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer #: 6000006950  
Agreement #: 26NFJFA00000236  
Project #: NF00GWQ  
TIN #: 34-6006430

9. Billing for this agreement will be rendered **annually**. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

**USGS Technical Point of Contact**

Name: Thomas Harris  
Supervisory Hydrologist  
Address: 6460 Busch Boulevard Suite 100  
Columbus, OH 43229-1753  
Telephone: (614) 565-7461  
Fax: (614) 430-7777  
Email: tharris@usgs.gov

**Customer Technical Point of Contact**

Name: Brian Binsley  
Address: 520 South Main Street  
Akron, OH 44311  
Telephone: (330) 572-3633  
Fax: (n/a)  
Email: bbinsley@gpdgroup.com

**USGS Billing Point of Contact**

Name: Nathan Wood  
Budget Analyst  
Address: 9818 Bluegrass Parkway  
Louisville, KY 40299-1906  
Telephone: (571) 386-7644  
Fax: (502) 493-1909  
Email: ncwood@usgs.gov

**Customer Billing Point of Contact**

Name: Pamela Keener  
Finance Director  
Address: 4060 Columbia Woods Drive  
Norton, OH 44203  
Telephone: (330) 825-7815 Ext 182  
Fax: (n/a)  
Email: pkeener@cityofnorton.org

U.S. Geological Survey  
United States  
Department of Interior

City of Norton, Ohio

**Signature**

PETER  
By CINOTTO  
Digitally signed by  
PETER CINOTTO  
Date: 2025.06.18  
14:56:31 -04'00'

Date: 6/16/2025

Name: Pete Cinotto

Title: Acting Director

**Signatures**

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:

Title:

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:

Title:

By \_\_\_\_\_ Date: \_\_\_\_\_

Name:

Title:



City of Norton, Ohio

Attachment for 26NFJFA00000236  
2025-10-01 to 2026-09-30

SURFACE WATER

SITE	Collection Description	FUNDS		
		USGS	COOP	TOTAL
03115990	Wolf Creek near Barberton OH Stage, Measurement	\$500	\$3,200	\$3,700
410204081363200	Wolf Creek at Barber Road near Barberton OH Stage, Measurement	\$500	\$1,000	\$1,500
410211081370900	Van Hyning Run at Barberton OH Stage, Measurement	\$500	\$1,000	\$1,500
Total:		\$1,500	\$5,200	\$6,700
GRAND TOTAL:		\$1,500	\$5,200	\$6,700



# NORTON POLICE DEPARTMENT

BRETT MCSHANE  
CHIEF OF POLICE

## Police Department Lighting Upgrade – Haywood Electric Proposal

Members of the Board of Control,

I am respectfully requesting approval to proceed with a lighting upgrade project within the Norton Police Department facility.

Several years ago, the Police Department transitioned to LED hybrid style bulbs; however, the original fixtures and associated lighting components were not replaced at that time. While that change provided some improvement in efficiency, the overall system remains outdated and does not fully capitalize on modern LED technology.

As a 24/7 public safety facility, our lighting operates continuously. Upgrading to new LED fixtures with integrated motion controls will significantly improve lighting quality for staff, create a more professional and efficient work environment, and reduce long-term energy consumption and maintenance costs. Although we cannot expand the building itself, we can continue to improve and modernize the infrastructure within it.

After initially placing this project on hold due to other city priorities, I met again with Haywood Electric on January 29, 2026, to reconfirm the scope and pricing. The total project cost is **\$8,595.80**.

This upgrade aligns with our continued efforts to modernize department operations in a fiscally responsible manner while being mindful of long-term operating expenses.

Thank you for your consideration. Please let me know if any additional information is needed.

Respectfully,

Chief Brett McShane



4060 Columbia Woods Drive  
Norton, Ohio 44203



330-706-0084



[www.cityofnorton.org](http://www.cityofnorton.org)

# ***HAYWOOD ELECTRIC INC.***

**COMMERCIAL-RESIDENTIAL-MAINTENANCE**

*P.O. Box 733  
Barberton, Oh 44203*

*Phone 330-745-0021  
Fax 330-745-2997*

August 6, 2025

City of Norton  
Bret McShane

**RE: New LED lighting**

Dear Bret,

Haywood Electric Inc; is pleased to submit the following electrical proposal for the above-referenced project. The following items are to be installed and are included in this proposal. **Please be sure to read the proposal and make sure all wanted items are included.**

- Removal of existing lights through office area as directed
- Install of 2x4 Led flat panels lights in offices
- Install of 4 & 8' LED strip lights in halls and entry
- Install of new 8' lights in detective room
- Install motion switching to control lights in all areas, new lights are installed

New fixtures and materials      \$ 4,608.80

Labor for complete installation \$ 3,987.00

**TOTAL COST \$ 8,595.80**

**Please be sure to read the proposal and make sure all items wanted are included.**

**We have included all the above-mentioned items in this proposal. Along with all electrical components needed to complete. If any additional work is to be completed above and beyond this proposal, the final price may need to be adjusted.**

TERMS: Progress billing based upon percentage of completion; net invoice due within 10 days of invoice date. All overdue balances are subject to a 2% penalty. THIS QUOTE IS VALID FOR THIRTY DAYS. Haywood Electric accepts cash, checks and all major credit cards.

Haywood Electric Inc. provides the greatest possible value with every service we provide. We thank you for the opportunity to bid on the above-mentioned project. Should you have any questions regarding our quote please feel free to contact our office at 330-745-0021

Sincerely,  
Michael Seifert  
Haywood Electric Inc.  
Estimator/ Project Manager  
(330) 592-0873





# CITY OF NORTON

4060 Columbia Woods Drive  
Norton, Ohio 44203

Offices: 330-825-7815 Fax: 330-825-3104  
Website: [www.cityofnorton.org](http://www.cityofnorton.org)

Mayor Mike Zita

## Board of Control Minutes

Tuesday, January 20, 2026

Mayor Zita called the Board of Control meeting to order at 6:00 p.m.

### Roll Call:

Mayor Mike Zita  
Michael Rorar, City Administrator  
Pamela Keener, Finance Director  
Doug DeHarpert, President of Council  
Don Harbert, Vice President of Council

### Also Present:

Emma Hutchison, Secretary

**Old Business** – None.

### **New Business**

#### 1. Guardrail at 585 N and OH 21 N

Mr. Harbert remarked that the Service Department did a nice job preparing their documents for the Board of Control meeting. He asked if the city typically receives insurance money back from these types of situations. Ms. Keener stated that in this situation we did, but it is typically hit or miss. Mayor Zita stated that both guardrail repairs on the agenda are tied to insurance. Mr. Rorar stated that for the next two agenda items, insurance is pending. Mr. Harbert stated that he would follow up with administration regarding another guardrail on Cleveland-Massillon that is in bad shape. Mr. Rorar stated that the city is obligated to fix the guardrails as soon as possible since if an accident happened the city assumed liability. Mr. Harbert moved to approve the purchase. Mr. DeHarpert seconded.

Roll Call: Yes: Harbert, DeHarpert, Zita, Rorar Keener

No: None

Motion passed unanimously.

#### 2. Guardrail at ramp of OH 585 N to OH 21 N

Mr. Rorar stated that the city is still working with the insurance companies to determine if a payout will be received for repairs. Mr. Harbert asked if the repairs will be made before winter is over and Mr. Rorar responded that it will need to be repaired as soon as possible. Mr. Harbert moved to approve the purchase. Mr. DeHarpert seconded and added that both payments from the city are being made to Lake Erie Construction Company.

Roll Call: Yes: Harbert, DeHarpert, Zita, Rorar, Keener

No: None  
Motion passed unanimously.

3. Fence Repair at Bushey Dr and W Frontage Street

Mr. Rorar explained that there is a sharp turn at Bushey Drive into Frontage Street and that it appears that a vehicle went straight ahead through the fence, causing damage. He stated that the fence is in place to keep residents from venturing out onto the highway. Mr. DeHarpart remarked that the fence is close to the highway. Mr. Harbert moved to approve the purchase. Mr. DeHarpart seconded.

Roll Call: Yes: Harbert, DeHarpart, Zita, Rorar, Keener

No: None

Motion passed unanimously.

4. Road Salt from CUE

Mr. Harbert and DeHarpart asked where we are with salt today. Mr. Rorar stated that he had 1,400 tons with a delivery that came in that day as well. Mr. Harbert asked if there were any concerns about a salt shortage and an increase in price as a result. Mr. Rorar responded that every winter that will typically happen. Ms. Keener stated that the price of the salt is a very good price for us. Mr. Harbert stated that the price is lower in comparison to previous years. Mr. DeHarpart asked if there were two salt programs and Ms. Keener responded yes, that CUE and ODOT provide salt. She stated that the previous Service Director opted to use CUE for salt but purchase in the future will be left to Mr. Rorar and the new Assistant Service Director, Mr. Magazine. Ms. Keener stated that Mr. Hess was good about not exceeding the budgeted limit for salt and Mr. Harbert remarked that the funds for the salt were all budgeted. Ms. Keener stated that we do have another \$100,000 for salt this year in a different budget. Mr. Harbert moved to approve the purchase. Ms. Keener seconded.

Roll Call: Yes: Harbert, Keener, Zita, Rorar, DeHarpart

No: None

Motion passed unanimously.

5. 2025 Stormwater MS4 Annual Discharge Fee

Mr. Harbert asked if this was a new purchase. Mr. Rorar stated that this is the annual fee for the EPA to manage the stormwater system in Norton. Mr. Rorar stated that he questions the square mileage that has been assigned to Norton through this program as Mr. Rorar thinks that there is less square mileage than what has been assigned. He reached out to the EPA and has not heard back yet. Mr. Rorar stated that the city might receive a better price once the square mileage is worked out. Mr. Harbert moved to approve the purchase. Mr. DeHarpart seconded.

Roll Call: Yes: Harbert, DeHarpart, Zita, Rorar, Keener

No: None

Motion passed unanimously.

#### 6. 18-inch Culvert Replacement

Mr. Rorar stated that a culvert failed at Dorothy Court going down to the Service Department. He stated that it looks like it either separated or caused a sinkhole next to the road, which is problematic since it is the only way in and out of the Service Department. For this reason, this is an emergency repair. Both Mr. Magazine and Mr. Rorar acquired quotes for the project from separate companies, both of whom are reputable, and Cementech is the company recommended by Mr. Rorar for the job. Mr. DeHarpert stated that he saw a 20" pipe but Mr. Rorar confirmed that it is 18" and explained the how the sizing of the pipe impacted the failure. Mr. Harbert asked about the timing on this project and Mr. Rorar said that the project can be completed over the course of a weekend and that the contractor would like to complete the work on a weekend to have the road closed. Mr. DeHarpert stated that he appreciated the acquisition of multiple quotes for the project and moved to approve the purchase. Mr. DeHarpert seconded.

Roll Call: Yes: DeHarpert, Harbert, Zita, Rorar

No: Keener

Motion passed 4-1.

#### Minutes

December 15, 2025 minutes were unanimously approved as submitted.

#### Adjournment

There being no further business to come before the Board of Control, the meeting adjourned at 6:13 p.m.

*Respectfully submitted,*

Approved:

\_\_\_\_\_  
Emma Hutchison, Secretary

\_\_\_\_\_  
Mayor Zita Date

Note: These minutes are not verbatim. A full recording is available on the city website.