

**PARKS & CEMETERY BOARD  
CITY OF NORTON  
February 16, 2022**

**Called to Order:**

The meeting was called to order by Ms. Gibson at 6:09 PM on Wednesday, February 16, 2022- Council Chambers (Live Streaming on YouTube)

**ROLL CALL...** Neva Gibson, Rick Witwer, Kaitlin Witzberger

**EXCUSED:** Ruth Stimac, and Bob Fritz

**ALSO PRESENT:** Mayor Mike Zita

**PUBLIC SPEAKING:**

**OLD BUSINESS: Adopt-A-Spot/Letters- Work Session (mailings), Green-up-Day**

**NEW BUSINESS: None at this time.**

Ms. Gibson opened the meeting at 6:09pm.

Mayor Zita we are getting new signs for Adopt-a-Spot. The signs will have slots for caretakers and sponsors. Very nice and easy to read. We started early this year to make sure all the spots are handled and signs are in place. We would like to have fillers so at end of season we won't have it left with just the dirt. Something that can live through fall as well. I will be talking to Tom Dayton about this. It is important that we get these letters out so we can see who wants to be involved with sponsorship and how many spots we can cover. I will also announce at council meetings and we will have information on our website as well. One last thing- We will have our Master Plan information back that we can discuss at our next meeting.

Ms. Gibson- Will we be doing Green-Up- Day the same as we did last year or in the past? breakfast and lunch?

Mayor Zita- We will do some sort of a breakfast. Gather to get all paperwork turned in for Green-up-Day, give them locations and then meet back to do tree planting for Arbor Day and have pizza.

Board members worked on stuffing envelopes with flyers for Adopt-a-Spot sponsorship.

**CONSIDERATION OF MINUTES:**

Ms. Gibson asked for a motion to approve minutes from 01-19-22.

Mr. Witwer made motion to approve minutes and Ms. Witzberger seconded the motion.

**ADJOURNMENT:**

With no further business coming before the Board, Ms. Gibson moved to adjourn the meeting at 6:40 PM and Mr. Witwer seconded the motion. None opposed.

  
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Park & Cemetery Board Chairperson  
or Vice-Chairperson

  
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Park & Cemetery Board Vice-Chairperson  
or Member

6-15-22  
Date