



**NORTON CITY COUNCIL
REGULAR COUNCIL MEETING
NOVEMBER 14, 2016**

Roll Call	Rick Rodgers	Also Present:
	Dennis McGlone	Mayor Mike Zita
	Joe Kernan-Excused	Valerie Wax Carr
	Dennis Pierson	Ron Messner
	Paul Tousley	Justin Markey
	Scott Pelot	Karla Richards
	Charlotte Whipkey	

The Regular Council Meeting convened on Monday, November 14, 2016 at 7:08 PM, in the Council Chambers of the Safety Administration Building. The meeting was called to order by Charlotte Whipkey, President of Council, followed by the Pledge of Allegiance and a moment of silent prayer. Ms. Whipkey announced that our new Broadcasting format is working. Mr. Pelot is out of the room at the moment but he is here. We are moving New Business to the end due to an Executive Session at the end of the night.

COMMITTEE OF THE WHOLE

Ms. Whipkey formally Acknowledged receipt of the October, 2016 Budget Reports from the Finance Director.

Opposition Letter for S. B. #235

Mr. Markey stated last week Mr. Kernan and most on Council asked for a letter from the City to send to the delegates and the State officials, and that it was prepared with the Mayor and Ms. Whipkey signing this. Ms. Whipkey asked if all of Council wished to sign and Mr. Rodgers suggested it should state Mayor Zita on behalf of the City Administration and Ms. Whipkey signs on behalf of all of City Council. There were no objections to this as Mr. Markey stated they are looking to vote on this sooner as opposed to later. Mr. Tousley asked if this letter will be sent out electronically or by regular mail and Mrs. Richards indicated she intends to do both.

Amend Council Rule 505-Archiving Videos.

Mr. Tousley read the proposed change as follows: *All audio recordings shall be archived until the hard copy of the minutes have been approved and signed by the President of Council and the Clerk of Council. All video recordings shall be archived and maintained by the Clerk of Council for a minimum of two years after the date of such meeting.*

Mr. Tousley moved to amend Council Rule 505, seconded by Mr. Rodgers.

Roll Call:	Yes:	Tousley, Rodgers, McGlone, Pierson, Pelot, Whipkey
	No:	None

Motion passed 6-0.

COMMUNICATIONS FROM THE PUBLIC-Agenda and Non-Agenda Items

No one had signed in to speak this evening.

CONSIDERATION OF MINUTES

Minutes of the October 24, 2016 Regular Council Meeting, approved as submitted.

Minutes of the November 7, 2016 Committee Work Session, approved as submitted.

REPORTS FROM OFFICERS, BOARDS AND COMMISSIONS-None

PUBLIC HEARINGS-None

INTRODUCTION OF NEW LEGISLATION

ORD #91-2016

Ms. Whipkey offered Ord. #91-2016 for its first reading and asked the Clerk to read it:

AN ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$200,000 OF NOTES OF THE CITY OF NORTON TO RETIRE NOTES OF THE CITY PREVIOUSLY ISSUED IN ANTICIPATION OF THE ISSUANCE OF BONDS TO PAY COSTS OF ACQUIRING P25 COMPLIANT RADIOS, AND DECLARING AN EMERGENCY.

Ms. Whipkey explained this was for the new radios we purchased last year so we would be in compliance with the County. Ms. Whipkey moved to waive the second and third readings, seconded by Mr. Pelot.

Roll Call: Yes: Whipkey, Pelot, Rodgers, McGlone, Pierson, Tousley
 No: None

Motion passed 6-0.

Ms. Whipkey moved to adopt Ord. #91-2016, seconded by Mr. Pelot.

Roll Call: Yes: Whipkey, Pelot, Rodgers, McGlone, Pierson, Tousley
 No: None

Motion passed 6-0.

Ord. #92-2016

Ms. Whipkey offered Ord. #92-2016 for its first reading and asked the Clerk to read it:

AN ORDINANCE TO AUTHORIZE TRANSFERS FROM THE GENERAL FUND FOR CALENDAR YEAR 2016 INTO VARIOUS FUNDS AND DECLARING AN EMERGENCY.

Ms. Whipkey explained this was to bring us into compliance and into the black. Ms. Whipkey moved to waive the second and third readings, seconded by Mr. Pelot.

Roll Call: Yes: Whipkey, Pelot, Rodgers, McGlone, Pierson, Tousley
 No: None

Motion passed 6-0.

Ms. Whipkey moved to adopt Ord. #92-2016, seconded by Mr. Pelot.

Roll Call: Yes: Whipkey, Pelot, Rodgers, McGlone, Pierson, Tousley
 No: None

Motion passed 6-0.

ORD #93-2016

Ms. Whipkey offered Ord. #93-2016 for its first reading and asked the Clerk to read it:

AN ORDINANCE ADOPTING MEDICAL COVERAGES AND RATES FOR EMPLOYEES OF THE CITY OF NORTON; AND DECLARING AN EMERGENCY.

Ms. Whipkey explained this was for the medical coverage of all our unionized workers that needs to be taken care of right away. Ms. Whipkey moved to waive the second and third readings, seconded by Mr. Pelot.

Roll Call: Yes: Whipkey, Pelot, Rodgers, McGlone, Pierson, Tousley
 No: None

Motion passed 6-0.

Ms. Whipkey moved to adopt Ord. #93-2016, seconded by Mr. Pelot

Roll Call: Yes: Whipkey, Pelot, Rodgers, McGlone, Pierson, Tousley
 No: None

Motion passed 6-0.

INTRODUCTION OF PRIOR LEGISLATION

ORD #86-2016

Mr. McGlone offered Ord. #86-2016 for its second reading and asked the Clerk to read it:

AN ORDINANCE TO AMEND CERTAIN SECTIONS OF CHAPTER 856 OF THE CODIFIED ORDINANCES OF THE CITY OF NORTON, OHIO; AND DECLARING AN EMERGENCY.

Second reading only.

Ms. Whipkey stated we have been discussing this for the skilled games for some time and asked Mr. McGlone if we could consider waiving the final reading and voting tonight, to which there were no objections from Council. Mr. McGlone moved to waive the third reading, seconded by Mr. Pelot.

Roll Call: Yes: McGlone, Pelot, Rodgers, Pierson, Tousley, Whipkey.
 No: None

Motion passed 6-0.

Motion passed 6-0. Mr. McGlone moved to adopt Ord. #86-2016, seconded by Mr. Pelot.

Roll Call: Yes: McGlone, Pelot, Rodgers, Pierson, Tousley, Whipkey
 No: None

Motion passed 6-0.

ORD #82-2016

Mr. Rodgers offered Ord. #82-2016 for its third reading and asked the Clerk to read it:

AN ORDINANCE TO AMEND SECTION 1064.02 OF THE CODIFIED ORDINANCES OF THE CITY OF NORTON, OHIO; APPROVING THE FEES AND COSTS OF THE RENTAL OF THE COMMUNITY CENTER BUILDING; AND DECLARING AN EMERGENCY.

Mr. Rodgers explained this was to revamp the fees and moved to adopt Ord. #82-2016, seconded by Ms. Whipkey.

Roll Call: Yes: Rodgers, Whipkey, McGlone, Pierson, Tousley, Pelot
 No: None

Motion passed 6-0.

UNFINISHED BUSINESS

Mr. Pierson had asked Mrs. Carr about the billing from InSite Advisory Group several meetings ago and their billing cost breakdowns for twenty-three (23) hours at \$126.00 per hour and he felt we need to know what exactly they are doing. Mr. Pierson stated some of these items seem to be administrative duties and he asked if they are a marketing firm then what are they marketing and what have they brought in? Mrs. Carr stated they are not a marketing firm and she would be more than happy to sit down with Mr. Pierson and the staff members from InSite to go over their duties and billings. Mrs. Carr stated they do a lot of things and are basically our Economic Development arm right now. Mr. Pierson asked what have they developed? Mrs. Carr stated we have the new KDA site, and several other developments that are still in the process. Mr. Pierson noted they also work for Barberton. Mrs. Carr agreed, and they also work for New Franklin, Bainbridge, and Aurora. Mr. Pierson stated Bainbridge isn't an issue as that's up in Geauga County, but that's a conflict with our neighbors they work with.

Mrs. Carr stated it's not a conflict because there are so many things that we can do regionally and work together on, which saves us money. Mr. Pierson asked are they here to save money or are they here to generate businesses that bring in tax dollars? Mrs. Carr stated they are here for a variety of reasons and developing a larger tax base is just one of them. Mr. Pierson stated if he owned a company and received a bill like this he would not be paying it. Mr. Pierson stated we should be paying for results and this gas station issue has been going on for over a year now and asked if this is going to get removed or not? Mrs. Carr stated she just explained this detail in the budget overview and this is a very long and complicated process. Mrs. Carr stated she felt we are truly getting our money's worth with the land bank to get that accomplished. Mr. Pierson asked wasn't the land bank idea something the former Administrative Officer and Mr. Kostoff brought to Council initially? Mr. Markey stated that was for the CIC and what Mrs. Carr is referring to regarding is the Summit County Land Bank and their program will help communities clean these abandoned gas stations up and is a problem that affects everyone and is a very complicated process. Mr. Pierson complained that we are giving this company a base salary and he is not seeing any results here for over a year. Mrs. Carr stated that money is basically like a retainer and she can call them on issues. Mrs. Carr explained their listing of business retention meetings and there will be more activity here. Most communities have someone that goes out to all of the current businesses and makes sure they are happy and that they are getting what they need. This is something InSite is starting to do for us because in the past we have done none of that. Mrs. Carr stated the last thing we need is to wake up one morning to find out that a business walks away from Norton and we may have been able to do something to prevent that. Mr. Pierson stated what he is reading is a bunch of BS in their billing and they need to state what they are accomplishing each month for \$2,900.00 a month. Mr. Pierson stated, using Fred Martin as an example; that is awful pricey just to ask someone if they are happy. Mrs. Carr replied this not a bunch of BS. Mr. Pierson stated they need to state what they are doing and accomplishing in plain English. Ms. Whipkey stated some of this information Mr. Pierson is asking for can sometimes be something not to be discussed in a public realm. Ms. Whipkey revealed she had called today and got some more details on items in the report. Mrs. Carr encouraged Council to call her anytime on items relating to their billing to discuss in more detail. Mrs. Carr stated that the things we may be vague with on purpose because what we are working on we may not want our neighbors to know about as he expressed a concern with. Mr. Pierson stated it sounds like we saying in a public meeting that we are spending money on things that are a secret. Mrs. Carr stated it's not a secret. Mr. Pierson stated she had just said it was when she said we didn't want it to get out because we were working on a deal and he has not seen anything come into this City since they have been here. Mrs. Carr stated that is not true, and that KDA came in and that she could have not pulled that off with KDA without having InSite on board. Mr. Pierson asked Mrs. Carr if she was saying unequivocally KDA is here because of InSite and Mrs. Carr replied absolutely and you can go talk to David Klossner tomorrow and he will tell you that InSite was instrumental. Mr. Pierson stated he is actually meeting with him at the end of this week and he will ask him about that. Mrs. Carr stated that Mr. Klossner is so happy with everything we have done that she had a call from someone who is considering coming to Norton. They stated they could not believe the compliments received from Mr. Klossner about what we had done because Norton has never been business friendly. They were very impressed with what David had said and whatever we are doing he wants to buy into it because Mr. Klossner is so pleased with what we have been doing with him.

Mr. Pierson stated maybe we should hire Mr. Kocker and get rid of InSite as everything you just told me is word of mouth because of the business we are dealing with in the City; not because of this firm. Mrs. Carr responded that was just an example and added that InSite has a lot of connections that have brought some things to us. Mr. Pierson asked to have a more detailed breakdown for their billing and complained that some of their work can be done by phone in less than five minutes. Mr. Pierson referred to item #5 and its vagueness and pointed out that this is the tax payers' money and we should be getting something out of it instead of some firm saying everything is positive, everything is wonderful. Ms. Whipkey noted that in item #5 there is actually a little bit more of breakdown there explaining it. Mrs. Carr stated the Welty Building Company reference has to do with a feasibility study with the schools, the City of Barberton, and Barberton schools for a joint garage. As mentioned before the Norton school is considering doing away with the administrative building, the bus garage and gas pump location and InSite is on the lead with that. Ms. Whipkey stated there are some things that should not be discussed out here and could be a conflict or given away. Mr. Rodgers discussed the letter we all received from the Silver Springs Drive residents and asked Mrs. Carr for her comments. Mrs. Carr stated she has responded several times today with emails that you all received if you checked your email. Mrs. Carr stated she has followed up with all of them and there was a lot of misinformation as this was all explained in her detailed email. Mrs. Carr stated the majority of those residents are happy with what has been done and in fact she spoke with two (2) residents who called her very upset about this letter and expressed that their views were not the same of the author of the letter, and they were not unhappy with our progress. Mr. Rodgers asked if the lighting situation has been addressed and Mrs. Carr replied yes this was addressed today and lights were installed this morning. Mr. Rodgers asked about the EMS call they referred to. Mrs. Carr stated there were no issues with the EMS call and she spoke with that family today. As a matter of fact, their daughter called Chief Schultz today and expressed that the issues expressed in the letter were not their issues; they had no issues and were very pleased with how everything went with that call. Mr. McGlone suggested Mr. Rodgers read that email that we all received.

Mr. Rodgers asked about the flooding issues he mentioned along St. Rt. 224, and we had asked for Mr. White to follow up on those drainage issues. Mrs. Carr stated that we had a follow up meeting with ODOT and she hopes to get a detailed report maybe as early as tomorrow on that. We could potentially apply for 319 Funds which will help with those drainage issues. Mrs. Carr also noted that Mr. White is doing an analysis on the two (2) speed trailer studies, so we should have that information back in the next week. Mr. Pierson followed up with Mrs. Carr on their discussions last week about the truck traffic to the school on Easton Road and that Mrs. Carr had stated this was to continue for a few more days. Mrs. Carr stated there are two (2) different issues; one is the hauling of the stone and the other is doing the asphalt. Mrs. Carr stated she would have to get with the contractors to see if this work has been completed. Mr. Pierson noted the school is getting semitrailers with deliveries along this secondary road and they should only be using Cleve-Mass. Mrs. Carr stated this is the first she's heard of that truck traffic. Mr. Pierson noted in the budget for the revenue section on page #4 there is a place for weight violation so it's obviously in place to start depositing the money and he wants to pursue this. Mr. Pierson stated he hates to see heavy commercial vehicles going into residential areas. Mr. Tousley noted in Council's mailbox he had an October 4th or 5th email response from Mr. Halterman of the EPA and the Administration and this is not what he had asked for.

Mrs. Carr stated the original response from the EPA was a personal phone call and the email traffic you received is her follow up relating to that call. Mr. Tousley stated so then we released to the press when we have nothing in writing from the EPA that we have no paper trail from the EPA. Mr. Tousley stated that within hours after he got the release Mr. Morehead (The Norton Post) already had a story out by 9 PM on October 6, 2016. Mr. Tousley stated he does not understand how the EPA can make a ruling without anything in writing. Mrs. Carr indicated after the phone call she wanted to make sure she understood what was told to us so that is why she sent the follow up email to the EPA. Mr. Tousley stated he has a hard time believing the EPA is going to deny funding without some type of official notification in writing. Mr. Tousley stated his issue is that this was released to the press who reported that basically the sky is falling, and those reading the news are freaking out. If we are going to release something like this we should at least have a paper trail as he did not feel it was fair to our citizens. Mr. Tousley stated he had a hard time with that release just based on a phone call. Mr. Markey stated we have regular conference calls with the EPA where we discuss the timing and loan applications. This whole project we have had ongoing phone conversations with the EPA and this is not uncommon practice to hear by phone call first followed by an email. Mr. Tousley noted there are all kinds of commentary in the paper since then that we are scared we will get fined and wouldn't they put that on paper if it was so. Mrs. Carr stated we are still waiting to hear on that and you have to understand that there are two (2) separate groups with EPA. The funding side is DEFA-Mr. Halterman, the side she deals with and Justin handles the other side of things which is enforcement. Mrs. Carr clarified that her main concern was if we were going to be turned down, it would affect our time line and Mr. Halterman was very sympathetic. He relayed he understood that, but because of the uncertainty of ownership they felt they had to wait on the award. Mr. Markey stated the EPA has been saying for a year and a half the holder of the loan also has to be the owner of the system and the referendum put that issue on pause while waiting for the petitions to be counted and is why they couldn't award in October; we couldn't just go and say we were taking the loan as Norton depending on the results of the petition. Ms. Whipkey stated for Mr. Tousley's question, she would wager the DEFA and the other side of EPA have had internal discussions as to the decision on the funding and they should probably have records of that. Mr. Markey stated we were told they had several management meetings and that is what they were told, but he is not sure what was discussed and if this is in writing. Mr. Rodgers asked who initiated the call to Mr. Halterman, and Mrs. Carr stated he contacted us regarding the petition. Mr. Rodgers stated he was involved for several years in this and he knew that Mr. Markey, Mr. Demboski and the EPA did not have any issues with the loan being transferred to Barberton after it was awarded to us. Mr. Markey stated he has always been pushing for this transfer and has been pushing for this all along, but DEFA has always told us they would not allow it; even as far back as February of 2015, DEFA has said they would not allow a transfer. Mrs. Carr stated she believed there was some confusion on the loan from OPWC and they had no problem with doing the transfer, but you have to remember that there are two different loans. Mr. Tousley asked if it would be fair to say that from the middle of September to the middle of October that there was no email or communication between you. Mrs. Carr stated that Mr. Halterman delivered the news to her about not getting the loan by phone as a courtesy which she followed up with for clarification. Mr. Rodgers discussed the social media and questioned how Mr. Morehead had news of this so fast and how did he get the information about the City being fined. How did Mr. Morehead translate that into the City was going to be fined?

Who talked to Mr. Morehead and Mrs. Carr answered she did not know; she did not talk to him. Mr. Rodgers stated the problem is there is a social media network in the City that people in the Administration and some in the press take part in to leak information to generate a story in a publication that serves the City. Mrs. Carr stated she does not participate in any social media. Mr. Rodgers responded that he knows for a fact that people in the Administration, and he is not naming names, participate, are friends with, and all this stuff with members of the press and this goes back a couple of years. Mr. Rodgers stated that the press gets the news before the people that are involved are even aware of it.

Mr. Tousley stated last week when he was voting at the Community Center and felt the City should do a resolution of appreciation for all of the local churches to thank them for using their facility. Ms. Whipkey asked if they weren't paid and Mrs. Carr stated they could check that, but she believes that all of them do volunteer their space. Mr. Messner stated that he had discussion with the Board of Elections and their use of the building in the past, and although they are welcome to use the Center, they are expected to clean and keep the facility clean like they found it or he would not invite them back. Mrs. Carr suggested she would find out how their groups are doing this. Mr. Pierson suggested we send the Board of Elections a bill for the cleaning and if they don't pay this turn it over to small claims and inform them that they cannot use the building unless a bond is paid up front. Mrs. Carr stated this is not the first time this has happened.

PUBLIC SERVICE ANNOUNCEMENTS

Mayor Zita had several (see attached).

Mrs. Richards reminded everyone that she is still taking donations for the Pajama Program until December 7, 2016.

PUBLIC UPDATES

The next Council Meeting is Nov. 28, 2016 at 7:00 PM.

The next Committee Meeting is Monday, November 21, 2016 at 7:00 PM.

Mrs. Judith Lynn Lee asked to speak although she had not signed in. Ms. Whipkey moved to allow for Ms. Lee to speak, seconded by Mr. Tousley.

Roll Call: Yes: Whipkey, Tousley, Rodgers, McGlone, Pierson, Pelot
 No: None

Motion passed 6-0.

Ms. Lee thanked everyone for the opportunity to run for the 38th District although she did not win she believed it would help focus on some of the issues presented, God Bless all of you.

NEW BUSINESS

Mr. Rodgers noted he is getting messages the video is no better than before, but noted that Mr. Messner just told him that people should be looking at the Ustream and not the Livestream. Mrs. Carr clarified that both were being used tonight and both links were on the website. Mrs. Richards stated the camera started very clear and is now blurry; it is on auto focus and this will be looked at in the morning as well as the microphone at the podium.

There was also discussion not to drop off the Livestream until we are 100% confident all is working since it is paid for until the end of the year. There was discussion regarding the next Finance Committee and Mr. McGlone asked if we have any other items for next week and Mrs. Richards noted she has nothing pending. Mr. Messner asked for questions to be presented by anyone that had one for next week. Mr. Rodgers suggested we start at 6 with the Enterprise Fund and then have the Chief's in at 7:00 PM for their department. Mr. Pelot noted he will not be here next week as he is having a procedure and would submit any questions he had. Ms. Whipkey stated Mr. Pierson could not be present for the proposed November 18th meeting and Mr. Pierson stated to do as Mr. Rodgers suggested and start at 6:00 PM for the finance subjects we did not get through with the Chief's following. Ms. Whipkey asked if 6:00 was good and Mr. Pierson agreed.

At 8:05 PM, Mrs. Whipkey moved to temporarily adjourn the Regular Council Meeting to convene into Executive Session to discuss pending or imminent litigation under ORC 121.22(G) (3) and Section 3.12 of the City Charter, seconded by Mr. Pelot. Ms. Whipkey invited Mrs. Carr, Mayor Zita, Mr. Messner, and Mr. Markey to attend. Ms. Whipkey noted Council would return from the Executive Session and continue on with the agenda. There would be no legislative action taken when we return.

Roll Call: Yeas: Whipkey, Pelot, Rodgers, McGlone, Pierson, Tousley
Nays: None

Motion passed 6-0.

At 8:20 PM, Council adjourned from Executive Session and reconvened the Council meeting.

ADJOURN

There being no other business to come before the Regular Council Meeting, the meeting was adjourned at 8:21 PM.

Charlotte Whipkey, President of Council

I, Karla Richards, CMC-Clerk of Council for the City of Norton, do hereby certify that the foregoing minutes were approved at a Regular Council Meeting held on November 28, 2016.

Karla Richards, CMC-Clerk of Council

NOTE: THESE MINUTES ARE NOT VERBATIM*

****ORIGINAL SIGNED AND APPROVED MINUTES ARE ON FILE WITH THE CLERK OF COUNCIL****

All Council & Committee Meetings will be held at the Norton Safety Administration Building, unless otherwise noted.

Zimbra**annc@cityofnorton.org**

Heroin Awareness Night

From : Brian Brown
<bbrown@graceohio.org>

Tue, Sep 27, 2016 01:59 PM

📎 1 attachment

Subject : Heroin Awareness Night

To : annc@cityofnorton.org

Heroin Awareness Event

Grace Church

November 15

6-8 PM

→ GRACE BRETHREN

Thank you my friend!!!!
330-607-0590

Brian Brown
Give IT Away
Coordinator



330.825.6291

www.graceohio.org

*Information
regarding the*
**Shop with a Cop
program**

The Norton Police Department is excited to announce some changes to the Shop With A Cop program for 2016. **This year, the program will be run completely in-house by our officers along with help from other Norton city employees and volunteers.** The change to allow us to stay within our community will also provide greater flexibility and allow more local people to be directly involved on the day of the event.

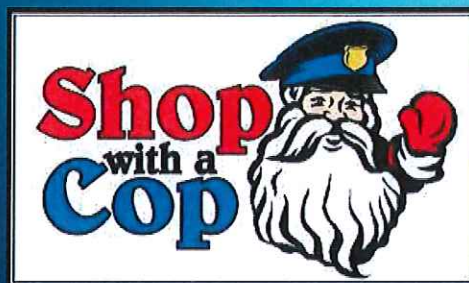
The new Norton Shop With A Cop Program is designed to enable selected children within the Norton Schools community to spend a fun-filled day of holiday shopping with uniformed officers from the Norton Police Department. Children are selected for the program due to economic and other crisis factors. Selected children will enjoy breakfast with officers, then parade to the Target store in a procession of emergency vehicles using lights and sirens. The parade will move west along Greenwich Road from the Norton Fire Department, then north on Medina Line Road into the Target parking lot. After shopping, kids and officers will return to the Norton Community Center for a pizza party and to wrap their gifts.

Our department is selling raffle tickets to raise the monies needed to fund these gifts. For every \$100 raised, one local student will be selected to attend this program. Each child will be provided with a \$100 Target gift card. Only 1500 tickets are available so odds of winning are better than ever! *(Tens of thousands of tickets were sold in the past!)*

Your support in the form of a donation or raffle ticket purchase would be greatly appreciated. If you would like to be part of this magical tradition or have questions, please contact me at 330-289-5088.

Thank You and Happy Holidays!

Officer Kevin Starling



**NORTON
SHOP WITH A COP RAFFLE**

Buy your raffle tickets NOW!

\$1.00 Each

(Donations ALWAYS accepted!)

Drawing Prizes

1st Prize – 50" SMART TV

2nd Prize – \$100

3rd Prize – \$50

DRAWING HELD ON: December 10, 2016

**Contact: Officer Kevin Starling
for details!!**

330-289-5088

Sponsored By:
**NORTON POLICE
DEPARTMENT**



CARING FOR OUR COMMUNITY

*See Karla
for tickets*

NORTON BICENTENNIAL 2018

Seeking interested volunteers to form committees for planning celebrations of Norton's Bicentennial year in 2018.

I AM INTERESTED IN:

<input type="checkbox"/>	PUBLICITY
<input type="checkbox"/>	EVENTS
<input type="checkbox"/>	FUNDRAISING
<input type="checkbox"/>	OTHER OR SPECIAL SKILL

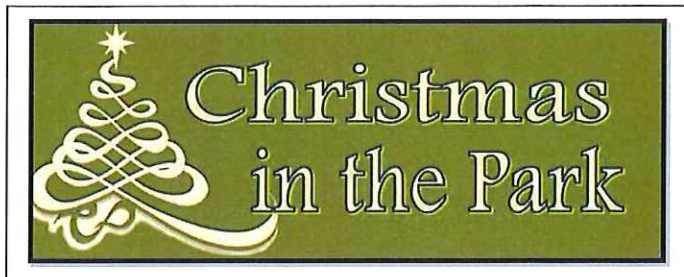
NAME: _____

ADDRESS: _____

PHONE #: _____

E-MAIL: _____

Please complete and return to:
Norton Bicentennial
4060 Columbia Woods Dr
Norton OH 44203



OFFICE OF THE MAYOR

Mike Zita

CITY OF NORTON, OHIO

4060 Columbia Woods Dr.

Norton OH 44203

CONTACT: (330) 825-7815, Ext. 314
Administrative Assistant: Ann Campbell

Date: Monday, November 23, 2015

FOR IMMEDIATE RELEASE

The City of Norton and the Norton Women's Club are seeking those who would like to get involved in providing a decorated tree (or some type of sturdy Christmas Display) in this year's **Christmas in the Park** display of trees lining the driveway into Columbia Woods Park. This will be the 7th consecutive year of this Community Display of Trees!

Businesses, Non-Profit Groups, Families – All are invited to supply a decorated tree to show your Christmas Cheer to your community.

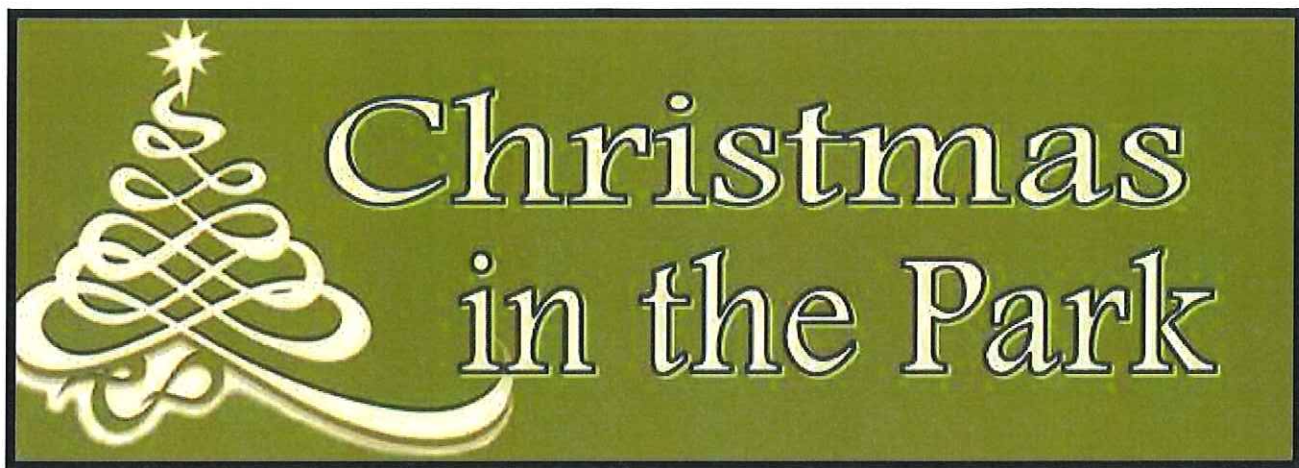
Please go to www.cityofnorton.org to print your **Christmas in the Park** packet that has a registration form and a page of tips and tricks to make for a successful display!

ALL TREES MUST BE IN PLACE on the grounds NO LATER THAN DECEMBER 2nd!
The display will be ceremoniously lit on Saturday, December 3rd at 6:00p.

After the season is over, trees must be removed from the premises no later than Sunday, January 8th.

Questions? Please don't hesitate to contact Ann at 330-825-7815 ext 314

Sent to: Norton Post
Barberton Herald
West Side Leader
Akron Beacon Journal
Posted online at www.cityofnorton.org



Tree placement in Columbia Woods Park

*Businesses, Non-Profit Groups or Families
are encouraged to register below to decorate a Christmas tree for placement
along the road surface travelling into Columbia Woods Park.*

*Once registered for this event, artificial OR cut real trees (preferred) decorated
and properly secured*

must be placed BEFORE December 2nd.

*The Norton Women's Club Tree Lighting Ceremony / Christmas in the Park Event will be held on
Saturday, December 3rd at 6:00.*

Trees must be removed from the premises NO LATER THAN Sunday, January 8th.

Questions? Please contact Ann at 330-825-7815 ext 314

PLEASE RETURN THIS COMPLETED FORM TO

Christmas in the Park, 4060 Columbia Woods Dr., Norton OH 44203

Or e-mail to annc@cityofnorton.org



PLEASE PRINT LEGIBLY

Contact Name : _____ Contact Phone #: _____

Representing the (please circle one) "Business of", "Organization of" or "Family of"

Mailing address: _____



E-MAIL address: _____



Helpful tips for your Tree in the Park

Keep in mind when you are decorating your tree that it will be outside for approximately one month in possible high winds and harsh weather!!

It has been the experience that a live CUT tree works best. Artificial trees (usually meant for indoor display) when displayed in unpredictable outside weather, can have a tendency to snap, twist, or break in high winds.

On live cut trees, the key to success is a sturdy, **wider than the base of the tree** wooden **X base** that one can screw braces from the base (pics below) into the trunk of the tree to be much sturdier. It is



also advisable to attach guide wires to the middle of the tree, which would be staked into the ground.

An easy way to put your tree together is to decorate it inside (where it's warm!) and then haul your completed tree in the back of a truck to the Park and secure it in the spot that you choose along the roadway leading to the Gazebo in Columbia Woods Park. Using this method, when it's time to remove your tree, it's easy to pick it up and haul it away!

Remember to secure your decorations **TIGHTLY** to your tree so they are not removed by the wind!

One of the holiday pleasures comes from touring the Park at night. To have your tree lit, it is suggested that you decorate with **"outdoor" approved light strands**, and you **MUST** provide an **outdoor approved extension cord** (10 to 50 ft cord length, depending on your tree location) to be able to reach the electrical boxes located in the Park. It is also advisable to use electrical tape and tape up all power cord connections so that water does not easily enter the connectors.

Decorations not part of your tree (painted wood cut-outs, sturdy stand-alone light decorations, etc) are encouraged, but also must be securely anchored.

Each tree display WILL BE PROVIDED THEIR OWN DESIGNED LAMINATED SIGN by the City of Norton that will identify your business, organization or family dedication that the tree display is representing.

PLEASE CONTACT ANN at the City of Norton
to discuss your sign design! 330-825-7815 x314

If you choose to have your display sign visible at night, you must also supply your own spotlight for each site.

Your display needs to be removed from the Park NO LATER THAN SUNDAY, JANUARY 8th

The City is not responsible for lost or stolen items.