



City of Barberton

Building Department

576 W. Park Ave. Barberton, OH 44203 www.cityofbarberton.com

To apply for a Building Permit, you will need to submit the following items with your permit application:

Residential

- Planning Commission approval (if applicable)
- Variance (if applicable)
- Zoning Certificate
- Site Plan
- Construction drawings
- Norton Contractor Registration (if applicable)

The homeowner may apply for the permit if the home is owner-occupied, otherwise only a contractor may apply. You may apply through our permit portal at

<https://barberton.portal.iworq.net/portalhome/barberton> or at the Building Department 8:00 AM – 4:15 PM Monday – Friday.

Please note: A Building Permit is not required for a shed under 200 sq. ft., a fence, or a residential pool. An electrical permit only will be needed for a pool.

Commercial

- Planning Commission approval (if applicable)
- Variance (if applicable)
- Zoning Certificate
- Site Plan
- Commercial Plan Review application (available at the Building Department)
- Three (3) hard copies of the construction drawings
 - Plans must be stamped by a design professional
 - You must complete a Commercial Plan Review application
 - There is a \$250.00 initial processing fee. Please make the check payable to City of Barberton.

Once plans are approved, a registered contractor may apply for the permit. Contractors may apply through our permit portal at <https://barberton.portal.iworq.net/portalhome/barberton> or at the Building Department 8:00 AM – 4:15 PM Monday – Friday.

- The contractor must submit a copy of the Norton Contractor Registration.

Please note: A Building Permit is not required for a sign or a fence.